PASS/FAIL PETITION
(Pass/fail procedures on reverse side)

PLEASE PRINT

Student Name:_____**ID#**_____**Counselor:**_____

Course Name:_____**Instructor:**_____**Period**_____

This course is in addition to my other four units of credit.

1.   I understand that a course cannot be taken for a pass/fail grade:
   a.   When it is for accelerated credit or dual credit.
   b.   When it is required for graduation.

2.   I further understand that if any course is dropped resulting in my taking less than five (5) courses, this petition automatically becomes void and I will receive a letter grade for this course.

3.   Eligible students enrolled in a full year course who petition to complete the course on a pass/fail basis for the first semester WILL AUTOMATICALLY remain on a pass/fail status in the course for the second semester. Semester courses must be petitioned on a semester by semester basis. STUDENTS WHO DESIRE TO RETURN TO A REGULAR GRADING STATUS SECOND SEMESTER MUST NOTIFY THEIR COUNSELOR AND TEACHER OF THE RESPECTIVE COURSE.

_____
Student Signature

_____   _____
Approval of Parent (signature)   **Approval of Counselor**

Please return the completed form to your counselor's office not later than 3:30pm on **Friday, October 25, 2019.**

(DO NOT WRITE BELOW THIS LINE)_____

Date completed petition returned to counselor: _____

FOR OFFICE USE ONLY   Copy to:

Class Instructor: _____

Counselor's Copy _____

Department Chairperson: _____

Original to Scheduling: _____

Pass/Fail Procedures

The pass/fail policy was developed to give students opportunities for learning without the pressure of grades. Passing grades received under the pass/fail system are designated on grade reports and official transcripts as satisfactory (PA). Failing grades received under the pass/fail system are designated on grade reports and official transcripts as an "F". A failing (F) grade will be computed in a student's grade point average. Students may take any one-half credit or one credit course during the regular school year, as well as summer school, pass/fail according to the following guidelines:

- Students may petition to take courses pass/fail only if they are registered for more than four full credit courses. If a student who is taking a fifth course pass/fail decides to drop a course that is being taken for a letter grade, the pass/fail course must be taken for a letter grade.
- Students must meet all prerequisites for admission to any class they wish to take pass/fail. Accelerated classes may not be taken pass/fail.
- Courses required for graduation may not be taken pass/fail except for courses taken to complete the two-year graduation requirement in applied arts and technology, fine arts, or foreign language.

The **deadline** to submit a pass/fail petition for 1st semester is 3:30 pm on Friday, **October 25, 2019.**

The **deadline** to submit a pass/fail petition for 2nd semester is 3:30 pm on Friday, **April 3, 2020.**