



# MAINE SOUTH HIGH SCHOOL

## 2021-2022 STUDENT HANDBOOK

Please provide your electronic signature by completing this form:

[Student Signature](#)

to acknowledge receipt of the [Behavioral Support Guidelines and Procedures, Extracurricular Code of Conduct and Graduation Requirements](#) and the Remote Learning Guidelines as contained in the 2021-2022 MSHS Student Handbook.

I also acknowledge the risks of hazing, bullying (includes cyberbullying), harassment, intimidation and initiation activities and have been informed of the zero tolerance of these behaviors at Maine South High School. I commit to lead by example and will not support, condone or participate in any hazing activities throughout my involvement in student organizations and athletic teams.

# **MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207**

## **BOARD OF EDUCATION**

**2021-2022**

Paula Besler - President  
Sheila Yousuf-Abramson - Vice President  
Teri Collins  
Linda Coyle  
Ashley Kilburg  
Jin Lee  
Carla Owen

Unless otherwise advised, all meetings will begin at 6:00 p.m., and will be held in the Board Room of the District 207 Administration Center, 1177 South Dee Road, Park Ridge

### **OUR MISSION IS TO IMPROVE LEARNING**

## **MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207**

### **STATEMENT OF PURPOSE**

**Together we educate students to be informed, inquisitive,  
responsible, creative and reasoning individuals.**

*The following goals represent the commitment of District 207  
to develop all students according to their individual potential.*

### **GOALS**

- All students will read, write, speak and listen effectively in English.
- All students will recognize their responsibilities as members of a family, the school, the community, the nation, and the world.
- All students will recognize their responsibilities as stewards of the environment.
- All students will demonstrate an understanding of and be able to apply the important concepts in mathematics, language, social science, the natural and physical sciences, the fine and/or applied arts and will recognize their interconnections.
- All students will demonstrate an understanding of the American heritage and other cultures of the world.

- All students will develop the habits necessary to conduct research, engage in problem-solving, and make informed decisions through analysis, synthesis, and evaluation.
- All students will demonstrate cooperation, respect for themselves and others, commitment to quality performance and will recognize the value of teamwork and leadership.
- All students will demonstrate an understanding of the principles and applications of technology.
- All students will develop the skills of self-direction which they will use to engage in life-long learning, prepare for one or more careers and pursue physical and emotional well-being.
- All students will have the opportunity to participate in a wide variety of co-curricular activities and interscholastic competitions.

**As a matter of policy, the race, color, religion, national origin, ancestry, age, sex, sexual orientation, marital status, handicap, disability, unfavorable discharge from military service, or any other unlawful basis of discrimination, including harassment as defined and provided by the Illinois Human Rights Act and all other applicable state and federal laws shall not be considered either a qualification or disqualification of any applicant.**

## **Maine Township High School District 207 Administration**

Dr. Kenneth Wallace	Superintendent
Dr. Shawn Messmer	Assistant Superintendent – Instruction
Mary Kalou	Assistant Superintendent - Business
Dr. Jill Geocaris	Innovative Adult Learning Coordinator
George Dagues	Assistant Superintendent - General Administration

### **MAINE SOUTH HIGH SCHOOL**

**HOURS: MONDAY THRU FRIDAY – 7:00 A.M. – 3:30 P.M. - (847) 825-7711**

	<b><u>Administration</u></b>	<b><u>Ext.</u></b>
Ben Collins	Principal	8207
Iris Smith	Associate Principal HR & Operations	8209
Mike Edwards	Associate Principal Student Experience	8218
Melissa Dudic	Associate Principal Teaching & Learning	8021
Melissa Pikul	Associate Principal Student Services	8215
Jen Korbar	Assistant Principal (A-G) Black	8169
Kyleen Coia	Assistant Principal (H-O) Red	8167
Andrew Eder	Assistant Principal (P-Z) White	8168
Carlos Panizo	School Resource Officer	8170

#### **Department Chairs**

Matthew Ryder	Athletic Director	8094
Erica Tuke	Career and Technical Education	8099
Mike Edwards	Driver Education	8218
Julianna Cucci	English	8139
Teralyn Keith	Fine Arts	8239
Tona Costello	Foreign Language	8134
Dawn Bodden	Mathematics	8155
Don Lee (Lead Teacher)	Physical Education	8090
Daun Biewenga	Science	8156
Jenne Dehmlow	Social Science	8140
Laurel Grogger	Special Education	8164

	<b><u>Student Personnel</u></b>	<b><u>Ext.</u></b>
Meghan Wood	Counselor	8175
Trisha Conlon	Counselor	8184
Stephanie Maksymiu	Counselor	8098
William Milano	Counselor	8187
Cris Villalobos	Counselor	6389
Erin Sanchez	Counselor	8182
Timothy Spiegel	Counselor	3791
Diane Spillman	Counselor	8069
Robert Tortorelli	Counselor	8176
Robyn Moreth	Career & College Admission Specialist	8185
Brenda Keeley	Nurse	8633
Peggy Kendrick	Nurse	8199
Kerry Bellville	Registrar	8212
Lisa Buckley	Social Worker	8678
Janet Radziszewski	Social Worker	6373
Leah Jackson	Social Worker	8061
Carly Biggins	Psychologist	8060
Jennifer Weber	Psychologist	8505
Steve Mihalopoulos	Psychologist	8165

	<b><u>Services</u></b>	
Bob Braico	Director of Building & Grounds	8230
Rita Antoni	Bookstore Manager	8201

# BELL SCHEDULE

Bell Schedule 2021-2022				
Monday	Tuesday	Wednesday	Thursday	Friday
Staff Collaboration and Planning 7:30 - 8:20				
Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30
Period 1 8:30 - 9:50	Period 2 8:30 - 9:50	Period 1 8:30 - 9:40	Period 2 8:30 - 9:50	Period 1 8:30 - 9:50
Period 3 9:57 - 11:17	Period 4 9:57 - 11:17	Period 3 9:47 - 10:57 Advisory 11:04-11:34	Period 4 9:57 - 11:17	Period 3 9:57 - 11:17
Period 5 11:24-1:34	Period 6 11:24-1:34	Period 5 11:41- 1:41	Period 6 11:24-1:34	Period 5 11:24-1:34
A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:41-12:26 Class: 12:26-1:41	A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:24-12:09 Class: 12:09-1:34
Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:41-12:21 B Lunch: 12:21-1:06 Class: 1:06-1:41	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34
Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:41-12:56 C Lunch: 12:56-1:41	Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:24-12:49 C Lunch: 12:49-1:34
Period 7 1:41-3:01	Period 8 1:41-3:01	Period 7 1:48 - 3:01	Period 8 1:41-3:01	Period 7 1:41-3:01
Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05
Staff Meetings	Office Hours 3:05 - 3:30			

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Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30	Passing Period 8:20-8:30
Period 2 8:30 - 9:50	Period 1 8:30 - 9:50	Period 2 8:30 - 9:40	Period 1 8:30 - 9:50	Period 2 8:30 - 9:50
Period 4 9:57 - 11:17	Period 3 9:57 - 11:17	Period 4 9:47 - 10:57 Advisory 11:04-11:34	Period 3 9:57 - 11:17	Period 4 9:57 - 11:17
Period 6 11:24-1:34	Period 5 11:24-1:34	Period 6 11:41- 1:41	Period 5 11:24-1:34	Period 6 11:24-1:34
A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:41-12:26 Class: 12:26-1:41	A Lunch: 11:24-12:09 Class: 12:09-1:34	A Lunch: 11:24-12:09 Class: 12:09-1:34
Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:41-12:21 B Lunch: 12:21-1:06 Class: 1:06-1:41	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34	Class: 11:24-12:09 B Lunch: 12:09-12:54 Class: 12:54-1:34
Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:41-12:56 C Lunch: 12:56-1:41	Class: 11:24-12:49 C Lunch: 12:49-1:34	Class: 11:24-12:49 C Lunch: 12:49-1:34
Period 8 1:41-3:01	Period 7 1:41-3:01	Period 8 1:48 - 3:01	Period 7 1:41-3:01	Period 8 1:41-3:01
Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05	Passing Period 3:01-3:05
Staff Meetings	Office Hours 3:05 - 3:30			

# ATHLETICS AND EXTRACURRICULAR ACTIVITIES

## **DISTRICT 207 EXTRACURRICULAR ACADEMIC ELIGIBILITY POLICY**

Any student who is a member of an extracurricular team/organization that represents a Maine Township school in competition against another school must meet an academic eligibility standard. Participants in clubs or organizations that are not involved in the competition are not subject to this eligibility requirement.

The student must meet two academic standards:

- earned five full semester credits of high school work (exclusive of Drivers Ed) for the **previous semester, and**
- be currently passing at least five-semester credit high school courses (exclusive of Driver's Ed) **each week.**

The student must meet both these standards. Once meeting the initial eligibility the student must maintain eligibility on a week-by-week basis.

A student not meeting the initial requirement is ineligible for the entire subsequent semester and may not join the team or practice with the team for that entire semester. If a student is already on a team when the semester ends and does not pass the five-semester credit courses, he/she becomes immediately ineligible for the remainder of the semester.

A student who does not meet initial eligibility may not practice with the team. A student who becomes ineligible on a week-by-week basis may practice. The decision regarding practice is made after the coach/sponsor confers with the student and they discuss how the student will remedy the academic problem. Note: IHSA by-laws (3.141) prohibit an ineligible student to be in uniform on the team bench at a contest.

Passing work is defined as work of such a grade that if on that given date the course would be completed, a passing grade would be earned by the student. It is the student's cumulative grade in the course up to that given date.

Credit earned during summer school may be used to supplement the spring semester credit in order to meet the initial eligibility requirement.

Academic status is monitored through the District #207 Data Processing System using the DAI and DAL screens. Teachers input academic information weekly through the period-by-period attendance system. Only students whose names are entered into this data system may participate in competitive interscholastic extracurricular activities and appear on team rosters.

The responsibility for determining eligibility after interpreting students' pass/fail status rests with the department sponsoring the activity. That department will communicate all eligibility information to the appropriate sponsor/coach and the student's counselor.

## **ONLINE RESOURCES – ATHLETICS**

Updated schedules and information can be found on the Maine South Athletic Website.

### **Illinois High School Association (IHSA)      [www.ihsa.org](http://www.ihsa.org)**

The IHSA web page is the most valuable source for high school athletics. On this page you can access information on the IHSA state series in each of the 31 interscholastic sports. This includes pairings, times and locations for all Regionals, Sectionals and State tournaments. In addition, in football, you can find the schedules and conferences for every football school in the state. *Scorezone* will give you the most immediate results and scores of all state series contests. The IHSA site also has a section on state records in which you can find individual and team records for virtually every sport in the state. You are also able to access the ***IHSA Handbook*** that contains the IHSA by-laws. These by-laws regulate every phase of high school sports in Illinois.

Perhaps the most valuable part of the site is the **School Directory**. Here you can find the address and phone number of every high school in the state. More importantly, you can link to a map that will guide you *from your home directly to the school to which you want to travel!*

### **National Collegiate Athletic Association (NCAA)      [www.ncaa.org](http://www.ncaa.org)**

The NCAA regulates all Division I, II and III college athletics. If you are considering participating in competitive athletics beyond high school there are a number of issues and items you must address and of which you should be aware. The most important of these is academic eligibility for college athletics and the NCAA Clearinghouse. Information on these can be found at the NCAA's web site.

## 2021- 2022 ATHLETICS

(Updated schedules and information can be found on the MSHS Athletics Website)

Before any student can participate in a practice or a tryout for a sport, the student's parent must register the student online using 8 to 18 Registration and turn in a physical signed by the physician into the Maine South Athletic Office. Physicals are valid for 395 days from the examination date. The website to register for sports is: <http://mainesouth.8to18.com>. If you plan to participate in a fall sport, it is best to have both parts completed by the beginning of August. Registration for fall sports teams will open starting June 1st.

<u>Sports</u>	<u>Head Coach</u>	<u>Sports</u>	<u>Head Coach</u>
Boys' Cross Country	Mr. Nordahl	Baseball	Mr. Lorenz
Football	Mr. Inserra	Boys' Lacrosse	Mr. Staffel
Boys' Golf	Mr. Kwiatkoski	Boys' Tennis	Mr. G. Smith
Boys' Soccer	Mr. States	Boys' Track	Mr. Kacprowski
Girls' Cross Country	Mr. Downing	Boys' Volleyball	Mr. Fechner
Girls' Golf	Ms. Hansen	Boys' Water Polo	Mr. Lyons
Girls' Swimming	Mr. Kura	Girls' Badminton	Mrs. Muir-Wilson
Girls' Tennis	Mr. G. Smith	Girls' Lacrosse	Ms. C. Smith
Girls' Volleyball	Ms. Durkin	Girls' Soccer	Mr. Crawford
		Girls' Softball	Ms. Pasier
		Girls' Track	Mr. Downing
		Girls' Water Polo	Mrs. Rehm

<u>Sports</u>	<u>Head Coach</u>
Boys' Basketball	Mr. Lavorato
Boys' Swimming	Mr. Kura
Wrestling	Mr. Hansen
Cheerleading	Ms. Prater
Girls' Basketball	Mr. Hamann
Girls' Gymnastics	Ms. Bowbin
Hawkettes Dance Team	Ms. Gibbons

## CLUBS AND ACTIVITIES

(THIS LIST IS NOT INCLUSIVE OF ALL CLUBS;  
WATCH THE DAILY BULLETIN FOR INFORMATION ON MORE CLUBS)

### Adventure Club

Brian Fee [bfee@maine207.org](mailto:bfee@maine207.org)

Dedicated to building relationships through the love of "adventure." Our love of adventure leads us up rock climbing walls, down white water rivers, orienteering vast forests, competing in adventure races and whatever else happens to cross our paths.

*Potential Careers:*

Athletics, environmentalist, urban planner, preservationist, conservationist, geologist, geoscientist, park ranger, forest ranger, tour guide, adventure activity instructor, outdoor education instructor, adventure activity equipment designer/manufacturer/marketing/sales, natural resource management, leisure education/recreation therapist/counselor, working with individuals with a physical or behavioral health disability, hospitality industry, life coach, careers in high risk professions including fire science, police, construction and military.

**Anime Club**

TBD

Meets weekly to watch and discuss anime, learn about the culture of Japan and go to anime conventions. We also hold sessions on learning the Japanese language. We sometimes have "themes" for a meeting. We often have meetings where Japanese food is enjoyed. Students run all of the meetings.

*Potential Careers:*

Animation artist/illustrator, graphic design, marketing, Japanese language interpreter/translator (including bilingual product specialist -- video games, product assembly directions), entertainment/anime journalist, psycholinguist, international relations

**Art Club**

Cherie Tymkiw     [ctymkiw@maine207.org](mailto:ctymkiw@maine207.org)  
Felicia Lahart     [flahart@maine207.org](mailto:flahart@maine207.org)

Directed by a student leadership group that selects and leads bi-weekly arts/crafts activities that are fun, creative and new. You do not have to be in an art class to be a member of Art Club, everyone is welcome to join. Each year we select a design and produce our very popular tee shirt that our membership looks forward to. In addition to our meetings, Art Club hosts two pizza parties around the holiday season with themed projects and fundraising events that contribute to a graduating senior student scholarship in the art department.

*Potential Careers:*

Artist, Graphic Designer, Art Historian, Product Designer, Interior Design, Illustrator, Game Design, art education, fundraising

**Auto Club**

Thomas Krause     [tkrause@maine207.org](mailto:tkrause@maine207.org)

Directed by elected student officers who meet and share ideas as they relate to the automotive field. You do not need to be in an Auto class to be a member as only an interest in automobiles is required. Club t-shirts, activities, fundraising, and community assistance projects are just some of the activities the club discusses.

*Potential Careers:*

Engineering, Sales, Marketing, Automotive Technician, Designer, Business, Manufacturing, Transportation, Education, Electrical, Safety, fundraising, manufacturing

**Book Club**

Linda Ryan     [lryan@maine207.org](mailto:lryan@maine207.org)

(Reading Raptors) is open to all students. We meet on the first Thursday of every month before and/or after school. During even-numbered months, we read the same book chosen by the members. During odd-numbered months, we discuss books we have read recently. It is a pressure-free environment for book lovers of all genres.

*Potential Careers:*

Creative Writer, Journalist, Editor/Copywriter/Copy Editor, Proofreader, Librarian, Publisher, Publishing House Sales Representative, Editor-in-Chief, Small Business Bookstore Owner, Literary Agent, Research, Publications Marketing/Sales, Author Publicist, Art Designer for book covers and internal art.



## **Chess Team**

TBD

Competes in the North Suburban Chess League, which is widely regarded as the strongest chess league in the state of Illinois. We also attend regional team and individual tournaments and our season culminates at the IHSA state tournament in Peoria in February where we have won the state championship three times since 2002. We also have many club players who meet informally on practice days to play for fun.

### *Potential Careers:*

Computer programmer, software developer, coder, attorney, corporate strategist, hedge fund manager, stock trader, financial investor, analyst, business, finance

## **Chicago Metro History Fair**

Mike Biondo      [mbiondo@maine207.org](mailto:mbiondo@maine207.org)

Asks students to complete a research project on an aspect of Chicago History focused on an annual theme. Students report their research in the form of a museum exhibit, video documentary, web site, live performance or a traditional research paper. This competition begins with judging and an exhibition at the Maine South History Fair. If projects are selected to advance, they may continue with the Suburban Regional, City-Wide Finals, State Finals and the National History Day competition just outside of Washington DC. Judging occurs at each level leading up to nationals to determine advancing projects and cash prizes/scholarships are available starting with the city-wide finals.

### *Potential Careers:*

Historian, Museum Curator, Website Design, Marketing, Communication, Theater/Drama, Media Production, Documentarian, Author, Librarian, Educator, Sociologist, Social Scientist, Researcher, Politician, Lawyer.

## **Chinese Club**

Priscilla Chao      [pchao@maine207.org](mailto:pchao@maine207.org)

Chinese club is an exciting place where people interested in Chinese language or culture can get together, make friends, and learn more about all things China. We are planning many events and activities such as watching Chinese movies, making a trip to Chinatown, calligraphy, papercutting, and more. We encourage cultural diversity, cross-cultural awareness, and making connections.

### *Potential Careers:*

interpreter, Translator (including bilingual product specialist -- video games, product assembly directions), Business, International Relations, Education (Foreign Language, English as a Foreign / Second Language), Linguistics, Media Relations, Language Analyst

## **Class Council (Junior)**

Joe Greguras      [jgregurass@maine207.org](mailto:jgregurass@maine207.org)  
Amy Kladis      [akladis@maine207.org](mailto:akladis@maine207.org)

Part of the three class councils that exist at Maine South High School. We are primarily responsible for two major dances at school, the Turnabout dance in February and Junior Prom in May. We also participate in Homecoming week as well as many other fun activities such as the school-wide fundraiser and spirit week before the Turnabout dance.

### *Potential Careers:*

Political Science, Government, Fundraising, Education, Communications, Business, Public Relations, Hospitality, Law, Social Work, Journalism, concierge, Event Planner, Politics, Sales

## **Class Council (Senior)**

Anne Serrano      [aserrano2@maine207.org](mailto:aserrano2@maine207.org)  
Colleen Hatch      [chatch@maine207.org](mailto:chatch@maine207.org)

Provides leadership to the senior class and represents the class at school and community gatherings. The senior class

council provides social, spirit and philanthropic opportunities for the members of its class. The senior class council plans the homecoming dance and senior week activities including senior breakfast and senior prom. All members of the senior class are welcome to attend meetings and be involved in any and all activities.

*Potential Careers:*

Political Science, Government, Fundraising, Education, Communications, Business, Public Relations, Hospitality, Law, Social Work, Journalism, concierge, Event Planner, Politics, Sales

### **Computer Science**

TBD

*Potential Careers:*

Program Manager, Computer Software developer/engineer, computer scientist, system analyst, database administrator, support specialist, network administrator

### **Constitution Team**

Andy Trenkle      [atrenkle@maine207.org](mailto:atrenkle@maine207.org)

Kevin Hansen      [khansen@maine207.org](mailto:khansen@maine207.org)

A competitive academic team that participates in the US Department of Education's "We The People" Competition. The Constitution Team is made up of seniors who are required to present and defend answers to important questions about the Constitution, Bill of Rights, US History and current events.

*Potential Careers:*

*Law, Political Advocacy, Governmental Affairs, Public Policy, Social Work, Communications, Teaching, Education, Research, Business, Journalism, Writing.*

### **DECA**

Johannes Beer      [jbeer@maine207.org](mailto:jbeer@maine207.org)

Joe Greguras      [jgreguras@maine207.org](mailto:jgreguras@maine207.org)

Amy Kladis      [akladis@maine207.org](mailto:akladis@maine207.org)

The Maine South Business Club. Our chapter is part of the national DECA organization of marketing students. Students in DECA compete in business competitions at the regional, state and international level.

*Potential Careers:*

Business careers specifically and other careers where professional appearance and presentation are required.

### **Donation Club**

Alexis Liakakos      [aliakakos@maine207.org](mailto:aliakakos@maine207.org)

The Donation Club's purpose is to give back to those in need.

### **empower:**

Johanna Abend      [ajabend@maine207.org](mailto:ajabend@maine207.org)

The purpose of EmpoWer is to provide a place for students to discuss, educate, and explore the areas of feminism and human rights.

*Potential Careers:*

Political Science, Government, Fundraising, Education, Communications, Business, Public Relations, Hospitality, Law, Social Work, Journalism, concierge

### **Engineering Club:**

Kay Wagner      [kwagner@maine207.org](mailto:kwagner@maine207.org)

Students can design and build robots with Vex for competitions. Students also have access to equipment to pursue an individual design of their choosing. Descriptions of engineering careers, as well as college application and scholarship support are available from peers, teachers and outside mentors

*Potential Careers:*

Engineering Science with over 20 disciplines plus Computer Science and Engineering Technology.

**Equinox**

Jon Scorza [jscorza@maine207.org](mailto:jscorza@maine207.org)

Jason Marsicano [jmarsicano1@maine207.org](mailto:jmarsicano1@maine207.org)

Maine South student creative writing magazine! We welcome all submissions of original student creative writing and visual art. All students can email their submissions to [equinox@maine207.org](mailto:equinox@maine207.org). We would love to have all the imaginative writing, artwork and photography you can send us! Want to help decide what goes into Equinox?

*Potential Careers:*

Writer, artist, publisher, graphic designer, editor, photographer

**E-Sports**

Greg Reichelt [greichelt@maine207.org](mailto:greichelt@maine207.org)

Competitive gaming

**EYRIE (Yearbook)**

Richard Jones [rjones@maine207.org](mailto:rjones@maine207.org)

Jim McGowan [jmcgowan@maine207.org](mailto:jmcgowan@maine207.org)

Yearbook is open to all students, but an English teacher recommendation is encouraged. The yearbook is student-driven and managed. Student staff members, under the guidance of the Sponsors, create academic, sports, class, club, and candid spreads to commemorate the events of the school year. Yearbook is a year-long commitment, and it requires that students attend a specific class period during the school day. Yearbook requires a "free period" for participation.

*Potential Careers:*

Writer, artist, publisher, graphic designer, editor, photographer

**Fashion Club**

Stephanie Inserra [sinserra@maine207.org](mailto:sinserra@maine207.org)

A non-competitive club for students to become involved in service activities. The club's main goal is to utilize students' love for fashion and talent for sewing to benefit our community through various volunteer opportunities. Members from this club may also be involved in the planning process of a fashion show. The club consists of students in the Fashion Construction and Fashion Merchandising classes.

Potential Careers: Fashion show design, Event Planning, Fundraising

**Fashion FCCLA (Family, Career, Community Leaders of America)**

Stephanie Inserra [sinserra@maine207.org](mailto:sinserra@maine207.org)

Students enrolled in advanced Fashion classes can be registered as members of FCCLA. These students attend leadership conferences and workshops. They also compete in Family and Consumer Sciences' areas for Sectionals (February), at the State level (April in Springfield, IL) and at the National Level (summer). These areas include fashion styling, fashion apparel display, fashion construction, (to name a few). Fun, educational, and career-related activities are planned by the student members and officers who develop leadership skills as a result of participation.

*Potential Careers:*

Clothing/Accessory Buyer, Fashion Advertising Director, Fashion Consultant/Styling, Fashion Coordinator, Fashion Designer, Fashion Editor, Fashion Event/Show Coordinator, Import / Export Specialist, Marketing

Researcher-Representative, Fashion Forecaster, Pattern Maker, Product Coordinator, Textile Designer, Textile Merchandising Executive, Textile Testing Specialist, Visual Merchandiser, Costume designer

### **Culinary FCCLA (Family, Career, Community Leaders of America)**

Keri Helton [khelton@maine207.org](mailto:khelton@maine207.org)

Students who are currently enrolled in Culinary Arts 1 can register as members of Culinary Club. Cooking experiences, bake sales, club run culinary competitions and fundraising activities are planned by the student members and officers who develop leadership skills as a result of participation. Those students who have taken either Culinary Arts 2 and/or Culinary Arts 3 can become registered members of the national organization FCCLA. These students compete in Family and Consumer Sciences' events at the sectional and state levels. These events include Salad Demonstration, Cookie Decorating, Cake Decorating or Relish Tray.

Potential Careers:

Chef, pastry chef, baker, caterer, menu designer, dietician, restaurateur, etc...

### **Pre-School FCCLA (Family, Career, Community Leaders of America)**

Pam Melinauskas [pmelinauskas@maine207.org](mailto:pmelinauskas@maine207.org)

Students enrolled in CCO/Preschool classes can be members of FCCLA. These students attend leadership conferences and workshops. They also compete in Family and Consumer Sciences' areas at the sectional and state level. These areas include but not limited to Preschool Portfolio, Children's Literature, and Children's Lessons. Fun, educational, and career-related activities are planned by the student members and officers who develop leadership skills as a result of participation.

*Potential Careers:*

Early Childhood Education teacher, Early Elementary Teacher, Day Care Director, Children's author and/or illustrator, School counselor/psychologist, health care careers with an emphasis on children.

### **Filipino Club**

Monica Tipperreiter [mtipperreiter@maine207.org](mailto:mtipperreiter@maine207.org)

Celebrates the Filipino culture through a variety of cultural activities.

### **French Club**

Anna Serrano [aserrano2@maine207.org](mailto:aserrano2@maine207.org)

Celebrates the French language and culture through a variety of activities including food, film, field trips and other cultural activities. Members of the French Club also seek to be agents of change in the Francophone world as they raise awareness and funds for humanitarian causes in Francophone Africa.

*Potential Careers:*

Interpreter, Translator (including bilingual product specialist -- games, product assembly directions), Business, International Relations, Education (Foreign Language, English as a Foreign / Second Language, Linguistics, Media Relations, Language Analyst, tour guide

### **French Club Honor Society**

Anna Serrano [aserrano2@maine207.org](mailto:aserrano2@maine207.org)

Maine South's French National Honor Society is for students of French who have maintained a 90% average or higher in French throughout their secondary school study, including the semester of selection and all previous work awarded.

### **German Club**

Margaret Wolf [mwolf@maine207.org](mailto:mwolf@maine207.org)

Offers many activities and opportunities for students. Students have the opportunity to get to know other students, enjoy German food and traditions, celebrate German holidays and have a lot of fun together. The club also supports students' interest in using German as a way to travel, compete and succeed. There are a lot of components to German Club. We have something for everyone. Deutsch Klub...Es ist Über-Cool!

*Potential Careers:*

Any job that involves communication, travel or an international perspective. This includes international business, politics, travel, advertising, and education.

**Graphic Arts**

TBA

For students interested in graphic arts as a career or just for fun! Projects can be created in the computer lab or Maker Space. We will be helping other clubs and organizations with designing logos, producing t-shirts, plaques, etc. Students will have the opportunity to create personal projects as well!

*Potential Careers:*

Graphic Designer, Web Designer, App Designer, Game Designer, Character/Animation Designer, Product Designer, Interior Designer, Architect, Engineer

**Green Team Club**

Bart Masellis [bmasellis@maine207.org](mailto:bmasellis@maine207.org)  
Doug Walter [dwalter@maine207.org](mailto:dwalter@maine207.org)

The environmental club promotes environmentally responsible activities at Maine South and in our community. The club is involved in picking up litter at the Forest Preserve site across Dee Rd and has participated in habitat restoration projects with the Forest Preserve. The club participates in outdoor activities that benefit nature, provide educational learning opportunities, and are a lot of fun. We are open to new ideas and welcome all students who want to help us make a difference in the world we live in.

**Greek Club**

Alexis Liakakos [aliakakos@maine207.org](mailto:aliakakos@maine207.org)  
Joanna Abend [jabend@maine207.org](mailto:jabend@maine207.org)

Celebrates the Greek culture through a variety of activities including food, film, field trips and other cultural activities.

*Potential Careers:*

Any job that involves communication, travel or an international perspective. This includes international business, politics, travel, advertising, and education.

**GSA**

Jen Sarashinsky [jsarashinsky@maine207.org](mailto:jsarashinsky@maine207.org)

Provides a safe space for LGBTQ students and their allies. We work to raise awareness and increase acceptance of students who are LGBTQ, as well as provide a place for all students to positively interact. We do this through sponsoring activities, connecting with other GSA's, education and fun events. The GSA is open to anyone who wishes to create a more positive environment at Maine South High School.

*Potential Careers:*

Law, public relations, lobbying, advocacy, politician, event planning, law enforcement

**Harry Potter Club**

Alexis Liakakos [aliakakos@maine207.org](mailto:aliakakos@maine207.org)

It is a place for Harry Potter fans to express their appreciation of the Harry Potter novels and movies through book and movie discussions, crafts, trivia, Quidditch matches and other Harry Potter related activities. It is not required that members have read all of the books, but it is strongly encouraged.

*Potential Careers:*

Writer, artist, theater, and drama

**Hawkapella**

Matthew Hanes     [mhanes@maine207.org](mailto:mhanes@maine207.org)

Hawkapella is a co-ed, student-run a cappella group (think "Glee" and "Pitch Perfect") that meets one night per week and performs on all choir concerts. Membership is open to anyone at Maine South, and by audition in the fall. No experience is necessary, and you do not need to be enrolled in choir to audition.

*Potential Careers:*

Writer, artist, theater and drama, singer, songwriter

**Hawk Nation**

Trevor Fritz     [tfritz@maine207.org](mailto:tfritz@maine207.org)

The student club is made up of students representing all grade levels. New members can join at any time. We meet once or twice a month to discuss and plan ways to support our student-athletes and spread school spirit. Activities include painting windows to cheer on sports teams, face painting and spirit gear available at athletic events and sponsoring special events at athletic events including free-throw contests, Pink Out! and more.

*Potential Careers:*

Fundraising, public relations, promotions, marketing, hospitality, sales

**Hawk Pals**

Michelle Dwyer     [mdwyer@maine207.org](mailto:mdwyer@maine207.org)

All students are welcome to join this club that celebrates our differences in the company of friends. The club's goal is to foster understanding, respect and acceptance of individuals with exceptionalities. The club is made up of special education students and peers who want to make a difference in each others lives. We are actively involved in the Maine South community participating in a variety of afterschool social activities.

*Potential Careers:*

Education, Physical therapy, Speech Pathology, Occupational therapist, social work, nursing, QMRP/and other special education professionals, customer service, event planning

**Hawk Pride**

Beth Ann Ball     [eball@maine207.org](mailto:eball@maine207.org)  
Mike Biondo     [mbiondo@maine207.org](mailto:mbiondo@maine207.org)

An organization that is dedicated to character education at Maine South High School. Hawk Pride members work with their peers in attempting to instill and support the elements of pride, respect, involvement, dignity, and empathy throughout the school through the activities of volunteering, character education lessons, role modeling, etc. To become a member, you can apply at the end of your sophomore year and selection is based upon academic achievement, character references and faculty input.

*Potential Careers:*

This activity can enhance skills with any career or an aspect of a career in which one works with groups. Ideally, it would fit well with psychology and sociology, but collaborative work in any field would be bolstered by this activity. Business, education (pre-K, primary, & secondary), counseling, social work, community service, volunteer service, parks & recreation, hospitality, government (any level), law enforcement, criminal justice, and family services would be enhanced by this type of experience.

**Hawkettes**

Casey Gibbons     [cgibbons@maine207.org](mailto:cgibbons@maine207.org)

An award-winning competitive dance team that competes statewide and nationally. They perform at halftime at Maine South High School football games and basketball games as well as perform at the Band-O-Rama, Variety Show and assemblies. The Hawkettes actively participate in several community service events and perform at different charities. The Hawkette season runs May through February.

*Potential Careers:*

Dance, choreographer, performing artist, hospitality

**HOSA (Future Health Professionals)**

Heather Sinnott [hsinnott@maine207.org](mailto:hsinnott@maine207.org)

The mission of HOSA is to empower HOSA-Future Health Professionals to become leaders in the global health community through education, collaboration and experience. The purpose is to develop leadership and technical HOSA skill competencies through a program of motivation, awareness and recognition, which is an integral part of the Health Science Education instructional program.

**Humble to One (H2O)**

Doug Walter [dwalter@maine207.org](mailto:dwalter@maine207.org)

H2O's Christian Club's mission is for students to lovingly reach out to others on campus and to grow and fellowship with one another. We encourage Christians and non-Christians to join us for prayer, fun, worship, discussions, and fellowship.

*Potential Careers:*

Ministry, clergy, social services, psychology, counseling, social work, educator.

**Interact Club (Rotary)**

Marybeth Sanchez [msanchez@maine207.org](mailto:msanchez@maine207.org)

Rotary Interact Club is a nationally recognized organization that works in conjunction with the Park Ridge Rotary Club. Students in this organization volunteer their time to help people in the local community, nationally, and internationally. They commit to working together and putting service before themselves throughout the year.

*Potential Careers:*

Social Work, Nursing, Education, Health Care, Business, Communications.

**Investment Club**

Johannes Beer [jbeer@maine207.org](mailto:jbeer@maine207.org)

Joe Greguras [jgreguras@maine207.org](mailto:jgreguras@maine207.org)

Amy Kladis [akladis@maine207.org](mailto:akladis@maine207.org)

Open for all students who have an interest in investing in commodities. We experiment with investing techniques by using stock market portfolio simulations. We use this investing simulation to run several different investing competitions during the year.

*Potential Careers:*

Finance and investing careers

**Irish Club**

Katie Schroeder [cschroeder@maine207.org](mailto:cschroeder@maine207.org)

Bob Tortorelli [rtortorelli@maine207.org](mailto:rtortorelli@maine207.org)

Open to all students to learn more about the Irish culture through food, music, dance, film, and sport. The club meets periodically before school and for club breakfasts and dinners.

*Potential Careers:*

Business, International Relations, Education

### **Italian Club**

Cristina Modica [cmodica@maine207.org](mailto:cmodica@maine207.org)

Tina Butera [tbutera@maine207.org](mailto:tbutera@maine207.org)

More of a family than a school organization. We have breakfast together, big family dinners for the holidays and many more fun activities that embody our culture in the best ways. You are not required to be Italian, speak Italian or even take Italian to join. You must merely enjoy the warmth, company, and culture of a group of people who love the Italian culture.

#### *Potential Careers:*

Business, International Relations, Education, Art, Art History, Fashion, Medical field, design, translator, tour guide

### **It's a Stitch**

Felicia Lahart [flahart@maine207.org](mailto:flahart@maine207.org)

It's a Stitch is a student-run club that meets once a week after school. Students are united by their interest in art, love of working with fiber-based materials and techniques such as embroidery, crochet, and knitting. No experience is necessary, and materials are supplied for most projects.

#### *Potential Careers:*

Artist, Graphic Designer, Product Designer, Interior Design, Illustrator, fundraising Clothing/Accessory Buyer, Fashion Advertising Director, Fashion Consultant/Styling, Fashion Coordinator, Fashion Designer, Fashion Editor, Fashion Event/Show Coordinator, Fashion Forecaster, Pattern Maker, Product Coordinator, Textile Designer, Textile Merchandising Executive, Textile Testing Specialist, Visual Merchandiser, Costume designer

### **JSA (Junior State of America)**

Katie Kaye [kkaye@maine207.org](mailto:kkaye@maine207.org)

Erin Sanchez [esanchez@maine207.org](mailto:esanchez@maine207.org)

If you're interested in politics, current affairs, or the upcoming election, then consider joining JSA (Junior State of America)! This is a club welcome to people of all political ideologies who want to share ideas and learn more about key issues and events. Meetings are held once each month.

#### *Potential Careers:*

Government, politics, nonprofit organizations, journalism, communications

### **Juggling Club**

James Depies [jdepies@maine207.org](mailto:jdepies@maine207.org)

Juggling Club meets briefly on Friday mornings to practice juggling. No experience is necessary. In fact, most members joined without knowing how to juggle and learned in the first few meetings. We juggle balls, rings, and clubs. In addition, we have juggling props like diabolos, cigar boxes, and devil's sticks. It is a great opportunity to learn a new skill that you can use for a lifetime with only a 15-20 minute commitment each week.

#### *Potential Careers:*

performing arts

### **KEY Club (Kiwanis Educating Youth)**

Jim McGowan [jmcgowan@maine207.org](mailto:jmcgowan@maine207.org)

Key Club is a nationally recognized, student-led organization. It was founded to teach and develop leadership by serving others while having fun and making new friends at the same time. The people that we serve include those in need, those in our community and all the people around us.

#### *Potential Careers:*



Social Work, Nursing, Education, Health Care, Business, Communications.

### **Latin X Club**

Jennifer Sarashinsky [jsarashinsky@maine207.org](mailto:jsarashinsky@maine207.org)

Celebrates the Latino culture through a variety of activities including food, film, field trips and other cultural activities.

### **Maine South Dance Company (Orchesis)**

Amerial Faulstick [aedancer5678@yahoo.com](mailto:aedancer5678@yahoo.com)

Orchesis is an audition-based club in the medium of dance. It is comprised of 20-30 students, freshman through seniors. Orchesis performs numerous times throughout the year with the highlight of the year being our annual concert in the winter that consists of student choreography along with guest choreography. Every other year the company takes an annual performance trip. Orchesis members continue to learn technique in dance as well as choreographic expertise. They grow as dancers, using their creativity and skill throughout the year. Stay posted for audition dates!

*Potential Careers:*

Dance, choreographer, performing artist.

### **Martial Arts Club**

Beth Vainowski [bvainowski@maine207.org](mailto:bvainowski@maine207.org)

Eagle Scout Martial Arts Club incorporates two traditional Korean styles of karate: Tang Soo Do and Hapkido. Tang Soo Do emphasizes punching, kicking and blocking as a means of self-defense. Hapkido involves joint locks, pressure points and throws to effectively subdue an opponent. There are also opportunities for students to participate in tournaments and belt-ranking, if interested, although these are not mandatory.

*Potential Careers:*

Military, law enforcement, fitness or security work.

### **Mathletes**

Peter Nilsen [pnilsen@maine207.org](mailto:pnilsen@maine207.org)

Mike Guccione [mguccione@maine207.org](mailto:mguccione@maine207.org)

Vicki O'Malley [vomalley@maine207.org](mailto:vomalley@maine207.org)

Erin Grimm [egrimm@maine207.org](mailto:egrimm@maine207.org)

The Maine South Mathletes (Math Team) competes against other schools investigating topics that are not often studied in the high school curriculum. We have grade level practices once a week and competitions about once a month. We compete in the NSML and ICTM contests.

*Potential Careers:*

Any math career-teacher, actuary, engineer

### **Medical Careers Club**

Alexis Liakakos [aliakakos@maine207.org](mailto:aliakakos@maine207.org)

The purpose of this club is to explore and provide exposure to different careers in medicine, discuss current medical and ethical issues and get first hand experience in the basics of medicine and medicine related skills.

### **Microlending**

Katie Kaye [kkaye@maine207.org](mailto:kkaye@maine207.org)

Microlending group is an organization whose goal is to complete community service around the area to help raise money in order to loan that money to those who are impoverished so that they can start their own business.

### **Mock Trial Team**

Don McArthur-Self [dmcarthur@maine207.org](mailto:dmcarthur@maine207.org)

Mock Trial is a program designed by the Illinois State Bar Association that distributes the legal problem each year. The Mock Trial Team competes in several local and regional tournaments from January through March, including the state tournament in Champaign, Illinois. The team is selected by tryouts in October. Students of the Mock Trial Team take roles of attorneys and witnesses, trying a case in court against opposing schools. Competitions are in real courthouses with real judges and lawyers serving as evaluators. Tryouts are open to all students; oral communication/presentation skills, teamwork, analytical abilities, and reliability are stressed.

#### *Potential Careers:*

Attorney, Government, politician/legislator, paralegal, research, law enforcement, criminal investigator, probation officer, correctional treatment specialist, court reporter, bailiff, mediator, Forensic Scientist, Legal Researcher, Victim Advocate, , careers requiring public speaking, speech writer

### **Model United Nations**

Megan Smith [msmith3@maine207.org](mailto:msmith3@maine207.org)

Model United Nations is an academic simulation of the United Nations that aims to educate participants about current events, topics in international relations, diplomacy and the U.N. agenda. Participants role-play as delegates representing a nation in a simulated session of a committee of the U.N., such as the Security Council or the General Assembly. Delegates research a country, take on roles as diplomats, investigate international issues, debate, deliberate, consult and then develop solutions (known as *resolutions*) to world problems. In the end, the delegate(s) that the executive panel considers to be most contributing are given awards, such as 'Best Delegate Award'. Maine South has been participating in Model United Nations events for over 20 years.

#### *Potential Careers:*

Attorney, politician, legislator, diplomat, investigator, researcher, international relations, human rights advocacy, careers requiring public speaking management, research, speech write, lobbyist, economics, international business.

### **MSA**

Kevin Hansen [khansen@maine207.org](mailto:khansen@maine207.org)

Abla Al Qassai [aalqassai@maine207.org](mailto:aalqassai@maine207.org)

MSA is a nationally recognized club that works towards providing an environment where Muslims and non-Muslims can come together to learn more about Islam and celebrate our differences and similarities. Members can interact with one another through a variety of discussions, activities, and other service opportunities that will be held throughout the year.

### **National Honor Society**

Don McArthur-Self [dmcarthur@maine207.org](mailto:dmcarthur@maine207.org)

The National Honor Society is a national honors organization for secondary school students. The Maine South chapter of the National Honor Society is chartered by the national organization and is governed by the national's rules and its own chapter bylaws. Students with junior or senior standing who hold a cumulative weighted GPA of 3.5 or higher at the end of the first semester of junior year will be invited to submit additional information for the Faculty to consider. Invitation for membership is based on four criteria: Character, Scholarship, Leadership, and Service. Membership invitations are sent after the application deadlines by a Faculty Advisory Council based on examination of transcripts, student-submitted materials, and other relevant school records. NHS members are inducted in March of each year and are expected to maintain high levels of academic achievement, school and community leadership and volunteer service, including a minimum of twelve hours of service every six months. The Maine South National Honor Society seeks to coordinate at least one service project each semester and members are also expected to volunteer as tutors for other students when their schedule permits during the school day.

### **Online Student Tutoring Center**

Zanfina Muja [zmuja@maine207.org](mailto:zmuja@maine207.org)

Julianna Cucci [jcucci@maine207.org](mailto:jcucci@maine207.org)

The Online Student Tutoring Center provides students with academic support for their courses. Students will be able to schedule one-on-one virtual appointments with Maine South student tutors for academic help in various content areas such as Math, Science, English, Social Science, World Languages, and Computer Science. Students will be able to schedule appointments by visiting the Virtual Tutoring Website created by a Maine South student. Sophomores, Juniors and Seniors are eligible to become student tutors.

### **Personal Finance Group**

Amy Kladis [akladis@maine207.org](mailto:akladis@maine207.org)

The purpose of the Personal Finance Group is to give students a platform to learn more about personal finance and other aspects of financial responsibility.

### **Photography Club**

Mary Lee Moore [mmoore@maine207.org](mailto:mmoore@maine207.org)

Photography Club is open to all students sharing an interest in photography; no experience or class enrollment necessary. Students explore darkroom and digital techniques in artistic and fun ways while creating exciting photo projects geared toward individual and group interest. Photo Club is an excellent opportunity for students to try their hand at photography in a pressure-free environment of fellow photo-lovers.

#### *Potential Careers:*

Studio portraits, engineering, architectural, advertising, landscape and fashion photographer, curator, photojournalist, forensic photographer.

### **Pickleball**

Amy Capp [acapps@maine207.org](mailto:acapps@maine207.org)

The Maine South Pickleball Club meets weekly to play fun and competitive games. Pickleball is one of the fastest growing sports in the world and is very easy to learn and play. If you want to have a fun time while getting some good exercise, the Maine South Pickleball Club is for you!

### **Ping Pong Club**

Maureen Kudlik [mkudlik@maine207.org](mailto:mkudlik@maine207.org)

Ping Pong Club offers students of all levels and abilities and opportunity to join together to socialize, learn and play Ping Pong.

### **Podcast Club**

Rachel Santucci [rsantucci@maine207.org](mailto:rsantucci@maine207.org)

The podcast club gives students a platform to discuss and debate podcasts. As the world of podcasts seems to be growing every day, the club is a great opportunity to promote podcasts and learn about new ones. The club also serves as meetings for "Lunch Table Talk", the podcast sponsored by the club. The meetings consist of outlining and planning every episode for the podcast which is recorded in school. All are welcome, experience with technology or podcasts is not necessary.

#### *Potential Careers:*

Media, Communications, Entertainment, Production Management, Sound Tech

### **Polish Club**

TBD

Polish Club is a culture club that celebrates the Polish heritage and tradition of Polish students at Maine South. We celebrate Polish culture through food, activities, and friendship! Witamy!

*Potential Careers:*

Creative writing, any career requiring public speaking

### **Psychology Club**

Natalie Wilbur [nwilbur@maine207.org](mailto:nwilbur@maine207.org)

Psychology Club is for students who want to explore why we behave and think the way we do. We meet monthly to take a deep dive into an area of psychology such as false memories, mental health and babies learning language. Meetings consist of experiments, discussions, videos, guest speakers, and whatever students are looking for. Psychology Club is open to anyone and can be a great preview if you are interested in taking AP Psychology.

### **Reaching**

Jason Dutmers [jdutmers@maine207.org](mailto:jdutmers@maine207.org)

Anna Serrano [aserrano2@maine207.org](mailto:aserrano2@maine207.org)

Reaching is the foreign language department's literary magazine that was founded in 1990. It is run by a group of student editors and staff selected annually by the teachers in the foreign language department. Published at least once annually, the magazine is composed primarily of student work in all five languages taught at Maine South: French, German, Italian, Mandarin and Spanish.

*Potential Careers:*

Foreign language-based creative writing, publishing, Journalist, Editor/Copywriter/Copy Editor, Proofreader, Publisher, Editor-in-Chief, Art Designer for book covers and internal art.

### **Scholastic Bowl**

Lisa Buckley [lbuckley@maine207.org](mailto:lbuckley@maine207.org)

Scholastic Bowl is open to all students. It is a team academic competition similar to the TV show, Jeopardy. Players with strength of knowledge in one or many areas, including math, science, literature, the arts, geography, government, sports, technology and pop culture are encouraged to join. Practices are 1-2 times per week along with conference matches and weekend tournaments.

*Potential Careers:*

All careers, but those especially where a varied knowledge base is needed to better interact with co-workers or customers such as sales representatives, attorney, law enforcement, healthcare, education.

### **School Wide Fundraiser**

TBA

A partnership of students and staff that guide the annual school-wide fundraiser. From selecting the charity to presenting the final check the individuals in this club are involved with the process.

*Potential Careers:*

Business, non-profit, HR, advertising, marketing, planning, entertainment industry, hospitality

### **Science Honor Society**

Chris Sayer [csayre@maine207.org](mailto:csayre@maine207.org)

Daun Biewenga [dbiewenga@maine207.org](mailto:dbiewenga@maine207.org)

The purpose of the Science National Honor Society of Maine South is to continue our school's tradition of scientific and academic excellence. This society aims to encourage students to actively take charge of their scientific education by communicating the benefits that a pursuit of scientific knowledge yield for mankind. Through society-wide projects and activities, students demonstrate a continued dedication for scientific inquiry, becoming well-educated citizens in the process.

#### *Potential Careers*

All science fields including research, teaching, applied science such as civil, chemical and mechanical engineering, and technical communication skills

#### **Science Olympiad**

Kay Wagner [kwagner@maine207.org](mailto:kwagner@maine207.org)

Andrew Pisanko [apisanko@maine207.org](mailto:apisanko@maine207.org)

Science Olympiad is a team of students who compete in various scientific events from testing for knowledge to building and everything in-between.

#### *Potential Careers:*

All science fields including research, teaching, applied science such as civil, chemical and mechanical engineering, and technical communication skills

#### **Serbian Club**

Paul Bellisario [pbellisario@maine207.org](mailto:pbellisario@maine207.org)

Open to all students who are interested in learning more about Serbian culture, food, performing arts, and film. We meet to sample Serbian food, talk about the country, and experience elements of the culture like watching Serbian films or dance performances.

#### *Potential Careers:*

Interpreter, Translator (including bilingual product specialist -- games, product assembly directions), Business, International Relations, Education (Foreign Language, English as a Foreign / Second Language, Linguistics, Media Relations, Language Analyst, tour guide.

#### **Skills USA**

Joe Greguras [jgreguras@maine207.org](mailto:jgreguras@maine207.org)

Skills USA is a partnership of students, teachers and industry representatives working together to ensure America has a skilled workforce. SkillsUSA is a national nonprofit organization serving teachers, high school and college students who are preparing for careers in trade, technical and skilled service occupations, including health occupations.

#### *Potential Careers:*

All careers, but especially those who are preparing for careers in trade, technical and skilled service occupations, including health occupations.

#### **SOAR (Students Organized Against Racism)**

Anne Jacobson [ajacobson@maine207.org](mailto:ajacobson@maine207.org)

Jen Sarashinsky [jsarashinsky@maine207.org](mailto:jsarashinsky@maine207.org)

Helps students engage in conversations and better understand how race impacts and shapes our experiences.

#### **Southwords**

Alexander Stathakis [astathakis@maine207.org](mailto:astathakis@maine207.org)

Southwords is Maine South's award-winning student-run newspaper. Students create the newspaper layout, news, and editorial content, photography, and graphics. As the voice of the students, *Southwords* accepts letters and articles from the student body but does not accept advertising of any kind. Please visit <http://www.southwords.org> for the current issue and nearly every issue published since Maine South opened its doors in 1964.

#### *Potential Careers:*

Journalism (newspaper, magazine, website, television, radio), writing, editing, graphic design, photography, advertising, marketing, publishing

### **Spanish Club**

Jose Arguello [jarguello@maine207.org](mailto:jarguello@maine207.org)

Francisco Barbas [fbarbas@maine207.org](mailto:fbarbas@maine207.org)

Spanish Club is a student activity organization for students interested in learning more about the Spanish language and the many cultures it embodies. Club activities are organized by an elected group of club officers. Activities include field trips to local museums, breakfasts to celebrate holidays, dinners at local restaurants, cultural activities such as dancing and more.

#### *Potential Careers:*

Interpreter, translator (including bilingual product specialist -- games, product assembly directions), Business, International Relations, Education (Foreign Language, English as a Foreign / Second Language, Linguistics, Media Relations, Language Analyst, tour guide

### **Spanish National Honor Society**

Jose Arguello [jarguello@maine207.org](mailto:jarguello@maine207.org)

Francisco Barbas [fbarbas@maine207.org](mailto:fbarbas@maine207.org)

Spanish National Honor Society affords the opportunity to members for linking their passion for the Spanish language and culture with doing service. Members look for opportunities to help out organizations that serve the Latino population of the area.

#### *Potential Careers:*

Foreign language-based careers in business relations, international relations, linguistics, media, education.

### **Sports Medicine Club**

Jerry Bornhoff [jbornhoff@maine207.org](mailto:jbornhoff@maine207.org)

Instructs Maine South students in First Aid, CPR and to disseminate pertinent medical information. To apply learning in a hands-on environment to reinforce the information presented. To expose members to the many career options available in the medical field.

#### *Potential Careers:*

Athletic trainer. Exercise physiologist, Kinesiotherapist, Nursing, Nutrition/dietetics, Sports medicine physician, osteopath, aerobics/group exercise instructor, biomechanist, Cardiopulmonary Rehabilitation Specialist, personal trainer, Occupational Physiologist, physical/occupational therapist, strength and conditioning coach.

### **Student Council**

Greg Regalado [gregalado@maine207.org](mailto:gregalado@maine207.org)

Stephanie Simon [ssimon2@maine207.org](mailto:ssimon2@maine207.org)

An organization that is in charge of Homecoming, V-Show, food drive, blood drive, student issues and more. It is divided into two sections, the upper house and full house. The upper house consists of the officers and committee chairs. The full house consists of the upper house and active members. All students are welcome to join.

#### *Potential Careers:*

Politics/government, business, marketing, event planning, social work, campaign coordinator, sales representative, fundraiser, advocacy, hospitality, any career where public speaking is required, you must work with others, leadership is important.

### **Thespian Society**

Carrie Saurer [csaurer@maine207.org](mailto:csaurer@maine207.org)

Pat Sanchez [psanchez@maine207.org](mailto:psanchez@maine207.org)

International society of honor for students involved in on-stage and backstage theater activities. As a student gets involved he or she earns points for each theater activity they participate in based on the number of hours and difficulty.

When a student meets all of the point qualifications they become a member of the Thespian Society.

*Potential Careers:*

Performing artist, entertainment industry, hospitality, customer service, sales/product promotions, advertising, representative, business supervisor, tour guide, attorney, actor/actress, director, stage manager, production manager, concierge.

### **Triathlon Club**

Alexis Liakakos [aliakakos@maine207.org](mailto:aliakakos@maine207.org)

The purpose of the Triathlon Club is to create a community of active and engaged students interested in triathlon. No experience is necessary but an interest in swimming, biking, and running is important. The group will bring together students to meet others interested in the sport and to discuss training for and competing in the triathlon.

### **Tri-M Honor Society**

Matthew Nix [mnix@maine207.org](mailto:mnix@maine207.org)

The Tri-M Honor Society is the international music honor society. It is designed to recognize students for their academic and musical achievements, reward them for their accomplishments and service activities and to inspire other students to excel at music and leadership. In addition to the honor society, there is an elected Tri-M board that is made up of the following positions: president, vice-president, treasurer, and historian. The selection process for Tri-M Honor Society takes place in the spring.

*Potential Careers:*

Any career related to music and music education, business leadership.

### **Ultimate Frisbee Club**

Donna Schwan [dschwan@maine207.org](mailto:dschwan@maine207.org)

This club is open for students interested in playing ultimate frisbee with other high school students of different ages and abilities. It is a no cut activity. Follow us on instagram @ MSHSfrisbee

### **Under Class Council (Frosh & Soph)**

Jason Marsicano [jmarsicano1@maine207.org](mailto:jmarsicano1@maine207.org)

Garrett Fechner [gfechner@maine207.org](mailto:gfechner@maine207.org)

The Under Class Council provides opportunities for its members to participate in service, social, school spirit and fundraising opportunities. Various activities are planned throughout the year, including monthly meetings.

*Potential Careers:*

Political Science, Government, Education, Fundraising, Communications, Business, Public Relations, Hospitality, Law, Social Work, Journalism, concierge.

### **Windows and Mirrors**

Julianna Cucci [jcucci@maine207.org](mailto:jcucci@maine207.org)

Windows and Mirrors is a club where students gather to discuss books taught in English classes at Maine South.

### **WMTH TV & Radio**

Mason Strom [mstrom@maine207.org](mailto:mstrom@maine207.org)

Maine Township's own radio and TV stations give students the opportunity to broadcast their own shows to their friends, neighbors, and relatives in the surrounding communities. In addition to playing music and reporting the latest school news, home football games are broadcast play-by-play.

*Potential Careers:*

All careers related to broadcasting, journalism, producer, director, sales, marketing, reporters/correspondents, telecommunications, audio/video equipment technicians, copywriter, editor, production

**Wrestle Techs**

Eve Muir-Wilson   [emuirwilson@maine207.org](mailto:emuirwilson@maine207.org)

Wrestle Techs are the scorekeepers for the Maine South High School Wrestling Team. We support the team by creating hoops for the home meets, keeping score for the home and away meets, addressing college letters and more.

*Potential Careers:*

Sports Scorekeepers, records department, bookkeeping, stock clerk/manager

## STUDENT SERVICE TEAMS

Each **SST** is made up of an Assistant Principal who functions as a Team Leader, counselors, a social worker, a psychologist and is supported by the teachers, a nurse, and office personnel. Attendance, counseling, social work, and behavioral interventions are all a part of the SST's responsibilities. These Teams meet weekly to review the academic performance and social-emotional well-being of the students on that team's alphabetic caseload. When a student is identified as not performing near mastery the Team uses a systematic approach to review all relevant data and information to problem solve and implement appropriate interventions. Contact your child's Student Service Team with any concerns, issues, or questions. The attendance, discipline, and guidance functions have been combined into three Student Services Teams (SST). These teams are divided alphabetically.

A - G Team Black	
Assistant Principal	Jennifer Korbar
Counselor	Robert Tortorelli
Counselor	Erin Sanchez
Counselor	Timothy Spiegel
Social Worker	Lisa Buckley
Psychologist	Steve Mihalopoulos
Attendance Line	847-692-8213
Team Black Line	847-692-8171

H - O Team Red	
Assistant Principal	Kyleen Coia
Counselor	Trish Conlon
Counselor	Stephanie Maksymiu
Counselor	Cris Villalobos



Social Worker	Leah Jackson
Psychologist	Carly Biggins
Attendance Line	847-692-8216
Team Red Line	847-692-8203

P - Z Team White	
Assistant Principal	Drew Eder
Counselor	William Milano
Counselor	Diane Spillman
Counselor	Meghan Wood
Social Worker	Janet Radziszewski
Psychologist	Jennifer Weber
Attendance Line	847-692-8204
Team White Line	847-692-8170

**Career & College Admission Specialist** - Robyn Moreth  
**Career Coordinator** - Laura Wilkens

Click the link below for more information about supports around the building:

[Where Do I Go For.....](#)

## **SCHOOL COUNSELING**

School counselors in their Student Services Teams provide many services to students and parents including a four-year developmental guidance program that ensures that every student in the Maine high schools receives the same opportunities to develop a pathway to their future goals.

Many of the guidance-related activities are initiated by students, parents and school personnel as needed. Counselors try to anticipate and react to the needs of students and parents. However, for counselors to be most effective, it is important that there be open communication between the home and school.

Parents may make an appointment by calling the counselor to whom the student is assigned. A number of specialists are available to assist students and their families. The school social worker, psychologist, nurse, reading consultant, speech therapist and special education staff are available on recommendation or referral basis through the counselor. Parents may also contact the social worker directly. The career counselor is a resource person for students, parents and staff.

Work permits are also available through the administrative assistant in the College & Career Resource Center.

## **Career & College Resource Center**

The Career & College Resource Center (CCRC) located off the commons and provides a wealth of information about

career and college options. Resources include several computer-based career and college search programs, printed and audio-visual materials, part-time employment opportunities, military careers, and an extensive collection of books and pamphlets on careers, colleges, technical schools, scholarships, and financial aid. Appointments for juniors and seniors to meet with one of more than one hundred and fifty college representatives are scheduled through the CCRC.

Robyn Moreth, the Career & College Admission Specialist, is available to assist students and families in person and virtually and will begin meeting with Juniors mid-November. To contact: [rmoreth@maine207.org](mailto:rmoreth@maine207.org). To make an appointment with Mrs. Moreth: <https://calendly.com/rmoreth>

Laura Wilkens, Career Coordinator, is available to meet with students as well to discuss employment and volunteer opportunities, internships and career exploration. To contact: [lwilkens@maine207.org](mailto:lwilkens@maine207.org) To make an appointment with Mrs. Wilkens: <https://calendly.com/lwilkens>

Graduating seniors receive standard diplomas. Diplomas from the three Maine Township high schools differ from another only in the identification of the school. No diploma refers to the course of study pursued by the graduate nor to the graduate's academic record.

### Health Office Information

The Mission of the Health Office is to enhance the educational potential of all students by promoting wellness and facilitating the resolution of health concerns which create barriers to learning. Teens are encouraged to develop skills they need to take ownership and responsibility for their own health and wellness.

The Health Office is staffed by a full time certified school nurse, a registered nurse and secretary. Students are assisted with immediate health concerns, injuries and chronic medical challenges. Emergency care is provided, however, the Health office is not a substitute for the family physician who is the person to be consulted for diagnosis and treatment. The School Nurses work closely with all members of the student services teams which includes assistant principals, counselors, school psychologists, and social workers.

### Physical and Immunizations

Under State law, all incoming freshmen are required to have a current health examination along with required immunizations. Transfer students from in state/out of state/out of country, who have not previously had a 9<sup>th</sup> grade health exam/immunizations, will also need an updated physical/immunizations before attending classes.

The required immunizations are:

- (3) DTP-Diphtheria Tetanus and Pertussis
- (1) Tdap (regardless of the interval since last DTap, DT or TD)
- (3) Polio
- (2) MMR – Measles, Mumps, Rubella
- (3) Hepatitis B
- (2) Varicella
- (2) Meningitis (Menactra, MCV4) Applies to Senior students only  
One dose after 11th birthday and 1 dose after 16th birthday.  
Only one dose is required if the first dose was received at 16 years of age or older.

Unless the student is homeless, failure to comply with the above requirements will result in student's exclusion from school until the required health forms are presented to the Health Office.

A student may be exempted from this policy's requirement on religious or medical grounds. To receive religious exemption, parent/guardian must submit the *Illinois Certificate of Religious Exemption* Form which must be signed by parent and health care provider. A medical exemption can be given with a signed physician statement which can be attached to the student's *Certificate of Child Health Examination* form.

### LIBRARY RESOURCE CENTER

- Please visit Maine South's [Library Website](#)
- For Questions please contact Ms. Ryan ([lryan@maine207.org](mailto:lryan@maine207.org)) or Ms. Kowalski ([skowalski@maine207.org](mailto:skowalski@maine207.org))

## **EARLY WARNING SYSTEM**

The district has developed a system for gathering and analyzing student data with the purpose of identifying students at risk of failing classes or not graduating on time. The type of data used in the early warning system may include excused and unexcused absences or tardies, grades, credits or any other information District personnel may identify as having value in determining students at risk. This information will be regularly reviewed by Student Service Teams that will determine student needs, contact parents/guardians when appropriate, and develop interventions which may include behavioral, counseling and academic support.

## **ATTENDANCE**

### **General Expectations - Absenteeism**

In District 207, we are committed to encouraging every student to attend school everyday. We believe that attendance is important, and correlated with a student's academic and social emotional success. Any time a student misses time in class, whether it be for an authorized or unauthorized reason, they are missing valuable learning experiences that cannot be recreated. We see it as the responsibility of each student, parent, teacher, administrator, and staff member to promote and stress the value of good attendance.

Maine District 207, in keeping with Section 26-2a of the Illinois School Code considers the following circumstances to be valid causes for a student's absence:

1. Student illness
2. Death in the immediate family
3. Observance of a religious holiday
4. Family emergency
5. Situations beyond the control of the student as determined by the administration, such as hospitalization or serious illness, for which the school receives timely, acceptable documentation.
6. Circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the students
7. Maine 207 recognizes that college visits may be considered an excused absence with pre-approval.

*\*The final decision for categorizing an absence as authorized rests with the school administration.*

### **Days not counted toward chronic absences:**

1. Hospitalization with proper documentation
2. Illness with a written doctor's note
3. Suspensions
4. Field trips

*\*Doctor's notes must be submitted within twenty-four (24) hours from the date of the absence.*

## **ABSENCES FROM SCHOOL - RESPONSIBILITIES**

**Parent/Guardian:** A parent/legal guardian is responsible for informing the school of their student's absence within 24 hours. Voicemail/recording is available 24 hours per day. Absences that are non-school related may require further documentation as reasonably requested and approved by the school. No corrections will be made after 24 hours and the absence may remain unauthorized.

When calling to report an absence, please state the following information:

- Student's first and last name
- Student's ID number
- Name of parent/guardian calling
- Reason for absence: "My child is absent from school because..."
- Time of late arrival or early dismissal

### **Students:**

- In the event of an absence (excused/unexcused/suspended), it is the student's responsibility to contact teachers to get work missed. Students will be given the number of days excused/unexcused/suspended to make up the work, quizzes or tests.
- Students with an authorized early dismissal must obtain a written pass in order to be excused from class and then sign out prior to leaving the school building.
- Students feeling ill while at school are expected to check in with the school nurse before contacting a parent or guardian to leave for the school day.

## DAILY ATTENDANCE MONITORING

Attendance is recorded by teachers and monitored by our administration on a daily basis through our student management system (Infinite Campus). Parents are able to access and monitor their child's attendance within the Infinite Campus Parent Portal. Parents can expect to receive notification daily if their student has been marked absent unauthorized from any class.

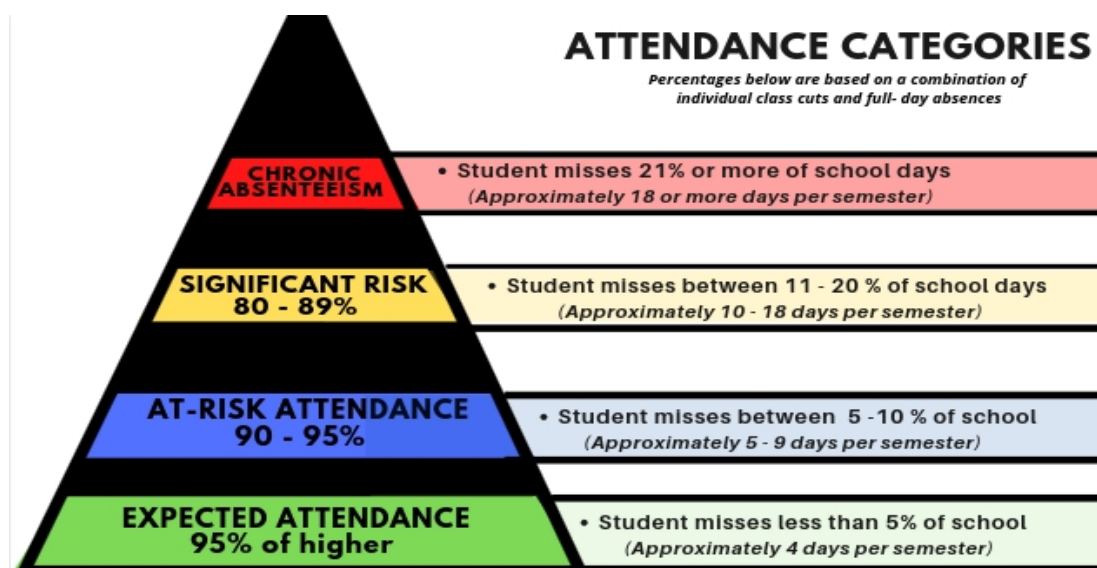
Students who accumulate ten (10) days of authorized absences may be required to provide official written documentation from an agency or organization (i.e. hospital, judicial, university, mental health professional, etc.) related to the nature or cause of the absence, for any future absence to be considered authorized.

## PRE-AUTHORIZED ABSENCE

In the event of a known extended absence, parents/guardians should make every effort to communicate ahead of time with the Attendance Office (via the pre-authorized absence form). We urge families to avoid extended absences for their students if at all possible.

## PARENTS OUT OF TOWN

It is the responsibility of the parents to inform the Student Service Team if they will be unavailable for a period of time. The authorized person appearing on the student's emergency card must call the Student Service Team if the student is absent from school. If another adult is designated by the parents to excuse their child from school, a phone call from a parent identifying the temporary guardian must be received prior to the parents leaving town. Failure to follow the above procedures may result in an unexcused absence.



Support and interventions are outlined below in response to our Tiered Attendance Plan. Interventions at each Tier are plans designed to support a student in developing a new behavior and/or restoring the community of learners.

## **Tier 1: Supports & Systems**

### Universal Supports to Foster Daily Attendance

- Classroom community building through “Circles” and other engagement strategies to foster a sense of belonging and academic success
- Actively working to build positive relationships between school staff, students and families
- Advisory Programming to reinforce attendance policies and goals
- Establish a socially-emotionally safe and equitable school environment
- Full access to student privileges, such as (parking, dances, spectator opportunities, participation in extracurricular activities, option areas during lunch or open periods, etc.)
- Opt-in morning wake up texts

### Tier 1 Systems

- Daily attendance recorded by teachers and monitored by administration
- Daily notifications sent to parent/guardians when an unauthorized absence occurs

### Tier 1 At Risk Systems

- Communication to alert families that their student has entered the at-risk threshold
- Access to supports and resources listed above

### Parent/Guardian - Ways to Support

- Encouraging daily attendance as a family expectation
- Help students maintain daily routines and encourage healthy habits
- Report all absences in advance or on the day the student will miss school by calling the attendance line.
- Help monitor attendance by utilizing Infinite Campus regularly
- Avoid scheduling non-urgent appointments or vacations when classes are in session.

## **Tier 2: Supports & Systems**

### Tier 2 systems to increase daily attendance in addition to those supports in Tier 1

- Data dashboard to monitor students falling into tier 2 attendance range
- Attendance communication to notify families that student is chronically absent
- Increased communication between school and parents

### Tier 2 Interventions Menu

*\*additional interventions may be added over time*

- Family/student conference with Student Support Team
- Attendance workshops/lessons
- Positive teacher check-ins
- Scheduling considerations
- Student services groups
- Reassignment of option areas during lunch or open periods
- Peer Mentor

### Parent/Guardian - Ways to Support

- Communicate with your child's counselor or Assistant Principal of Student Supports to discuss attendance challenges or if you're having difficulty getting your child to school.
- Only allow your child to stay home if he/she is truly sick. Sometimes complaints of a headache or stomach ache might be a sign of avoidance, withdrawal or anxiety.
- Consider community agency support

- If you notice your child is avoiding a particular class or is having a difficult time in one subject area, discuss this with your child and their teacher.

### **Tier 3: Supports & Systems**

Supports to Increase Daily Attendance in Addition to those supports in Tier 1 and Tier 2

*\*additional interventions may be added over time*

- Attendance Letter to notify that student of chronic absenteeism
- Attendance Success Plan
- Family/Student conference with Student Support Team
- Student Services Group

Tier 3 Intervention Menu (in addition to those outlined in Tier 1 and Tier 2) -

- Individual Attendance Success Plan
  - This may include temporary removal of tier 1 privileges with a plan to earn them back
- Scheduling Considerations
- Home visits
- Wrap around services (bringing home - school - community together) e.g., RENEW process
- Outside agency support
- School refusal assessment/survey
- Consideration of truancy with local Regional Office of Education

Parent/Guardian - Ways to Support

- Partner with the school team to collaborate on an Attendance Success Plan
- Continue regular communication with your designated Student Services Team member when absences occur
- Continue to support the Tier 1, 2, and 3 interventions listed above
- Communicate with your Student Services Team to discuss additional supports accessible outside of school

### **UNAUTHORIZED DEPARTURE FROM SCHOOL**

Students are expected to remain in school or on the school campus during the school day unless they have proper authorization.

If a student is found to be in violation of this regulation the Assistant Principal of Student Supports will confer with the student and determine appropriate interventions.

Interventions to these infractions may include, but are not limited to, loss of privileges, restorative programming, detentions, reassignment and suspension. Repeat violations or engagement in behavior that is inappropriate, unsafe, or in violation of additional school policies, may result in suspension and/or revocation of parking privileges without refund.

### **TARDINESS TO SCHOOL/CLASS**

Teachers and students need to make full use of instructional time, students must report to class on time. Students are considered on time to class when they are in their assigned learning space by the assigned start time.

Students who arrive at their designated learning space after the designated start time without a valid pass or other type of authorization will be admitted and marked as "Tardy" in the Student Information System.

Repeated tardiness to class may result in interventions and/or loss of privileges. Interventions to tardiness may include, but are not limited to, attendance workshops, loss of privileges, restorative programming, detentions, reassignment and suspension. Repeat violations or engagement in behavior that is inappropriate, unsafe, or in violation of additional school policies, may result in suspension and/or revocation of parking privileges without refund. Parents/guardians are viewed as an integral component of the intervention process, meetings and plans.

Responsibilities of the:

**Parent/Guardian:** To call the appropriate Student Service Team as soon as possible to notify the school that their child will be tardy to school. When calling to report a tardy, please state the following information:

- Student's first and last name
- Student's ID number
- Name of parent/guardian calling
- Reason for tardy

If the reason for the tardy differs from the parent's, the student will be directed to their Assistant Principal.

#### **FAILURE TO SIGN IN OR OUT AT THE APPROPRIATE STUDENT SERVICE TEAM'S OFFICE**

Students are expected to sign-in or out, with their Student Service Team Office when arriving late or leaving early.

Parent calls must be received prior to a student leaving school. Students leaving early must obtain a pass from the attendance office prior to their early dismissal (i.e. before school starts, during lunch time, etc) in order to be excused from class. Students are permitted to exit the building through from Door #3 (front circle drive) or Door # 9 (near tennis courts) only. Failure to sign in at the appropriate SST office at time of arrival or to sign out when leaving prior to normal dismissal may result in school consequences.

**If the reason for the absence differs from the parent's, the student will be directed to the appropriate Student Service Team. If there are changes from the original message, parents must contact the appropriate Student Service Team.**

#### **ACCESS TO THE BUILDING & CAMPUS**

For the purpose of safety and security of faculty/staff/students and campus, access to the building will be limited as determined by the administration and to include, but not limited to the following:

On school days before school: Designated entry doors of the building are unlocked at 6:30 a.m. Students should not expect access to the building prior to 6:30 a.m. unless under the supervision of a faculty/staff member.

During the school day, Door #3 and Door #9 will remain open and will be monitored by a staff member.

On school days after school: The doors of the building are locked at 4:00 p.m. or 45 minutes after the last period of the day. Students may not remain in the school building after 4:00 p.m. or 45 minutes after the last period of the day unless under the supervision of a faculty/staff member.

The designated student drop-off and pick-up areas are located in the front-circle, north-east lot, north lot and south lot.

Any student in the building during non-school hours without authorization and/or supervision will be referred to their Assistant Principal and may be subject to school disciplinary action. Students should not open doors and/or allow access to any person(s) from outside of the building. Any suspicious person(s) and/or activity should be reported immediately to any staff member.

#### **BUS BEHAVIOR**

Students are expected to behave while riding the school bus including all school field trips, school sponsored activities, public transportation and at bus stops. The bus driver is in legal charge of students' action and will enforce all observed school rules. Students' misbehavior that may distract the bus driver is considered a major offense. Damage to bus, any property of the bus company or any other violations involving misbehavior may result in a loss of riding privileges, forfeiture of any fee and appropriate school consequences.

#### **BUS TRANSPORTATION INFORMATION**

Public transportation (Pace) operates between the school and local surrounding areas. For more information, please visit [www.pacebus.com](http://www.pacebus.com) or obtain bus route information in the Student Personnel Service office.

## **CAMERAS**

To assist in maintaining security and to deter inappropriate conduct, the Maine Township High School District 207 Board of Education has authorized the installation of electronic video surveillance cameras in public areas of school property, such as the hallways, parking lots, driveways, entrances and other locations on campus and in the building. The passive use of electronic surveillance is primarily for the purpose of maintaining a safe and orderly educational environment for students and staff.

## **DROP-OFF AREA AND MESSAGES TO STUDENTS**

In the event that it is absolutely necessary to drop off books, assignments, clothing, etc. for your child, please drop off these items to the main security desk. Please note that the school is not responsible for these items and will not contact your child to arrange the pick-up. The school does not accept lunches that are dropped off.

## **EARLY RELEASE, LATE ARRIVAL AND WORK PROGRAM**

Students who have an approved early release (work program, internship, etc.) from school are expected to leave the building promptly at the end of their last class. Students must carry their student ID and work program permit card at all times indicating a release time.

Seniors who have approved late arrival or early dismissal will be issued a permanent pass from their Student Services Team indicating that they have either/both early release or late arrival. They are required to carry their student ID and produce the pass if asked.

If the school day bell schedule has been modified, for an assembly, for example, it is the student's responsibility to remain in all of his or her classes until they are entirely over.

**FORGED PASSES**, including parking passes. Students who create or use a forged school document, such as a parking sticker, are subject to school discipline, including but not limited to out of school suspensions and loss of future privileges.

## **HALLWAYS**

Students in the hallways after the passing period must have an authorized pass. Students are expected to obtain an authorized pass from a teacher or supervisor before entering the hallways after the passing period has ended. Students without an authorized pass will be directed to return to their original location.

## **ID CARDS**

An identification card is issued to all students during registration. The student is expected to carry his/her current student ID card at all times while at school or while attending any school-related activity and is expected to present it to a staff member upon request. Failure to do so may result in school consequences. The ID card is utilized in the following areas but not limited to: food service, library, student activity ticket, lounge, resource areas, school dances, athletic events and Student Services Team area. For replacement of the ID card, the student must report to the ID office located in the bookstore. There is a \$2.00 replacement fee for each ID. If the student loses or misplaces their ID, it is the student's responsibility to contact Quest (food service) if they have money on the student lunch account.

## **IEP**

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of the School Code, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment. 105 ILCS 5/14-6.01

## **LUNCH**

Students are expected to report directly to their scheduled lunch. During a student's scheduled lunch period they are able to access the option areas located in the center of the building. These include the cafeteria, student commons, library, academic support center, or other areas specifically designated for students to eat lunch.—Once a student's lunch period has begun, they are to refrain from entering the academic wings of the building. Students are expected to behave in an orderly manner in the common spaces and are responsible for keeping eating areas, tables and surrounding areas



clean. Any student referred to the Assistant Principal for misconduct will be subject to disciplinary action that may include loss of privileges.

### **NURSE'S OFFICE**

If a student is feeling ill, they should get a pass from their teacher to the nurse's office. If it is necessary to send the student home, the nurse's office will contact the parent/guardian to authorize the absence. Students will be expected to sign-out through their Student Service Team.

### **REASSIGNMENT (REA)/IN-SCHOOL SUSPENSION**

When a student is assigned an REA, he/she must serve the time as assigned by their Assistant Principal. The student will be responsible for the following:

- Completing all school related assignments, restorative interventions and maintaining a studious environment.
- Abiding by all District 207 discipline policies and procedures, REA rules posted in the classroom and instructions from the REA supervisor.
- Use of cell phones are not allowed

Failure to abide by the above stated expectations may result in a referral to their Assistant Principal. Failure to serve the Reassignment (REA) may result in additional consequences.

### **DETENTION**

Students may be assigned detentions as a response to a behavioral incident. Detentions may include reassignment of lunch, reassignment of option areas or time assigned before or after school. A student is expected to attend at their designated time and for the duration set forth by their Assistant Principal.

The following expectations will apply:

- Students will complete the assigned time as communicated by the Assistant Principal
- Students are required to come prepared to do school-related work.
- Students will do school related assignments and remain silent.
- No food or drinks.
- Use of cell phones will not be permitted.
- No sleeping.
- All district discipline policies and procedures apply.

Students who fail to follow the above expectations will be referred to the Assistant Principal.

### **STUDY HALLS/RESOURCE AREAS**

Students should report to their assigned room during study hall periods, where attendance will be recorded by the staff member. Students are encouraged to use their scheduled study hall constructively on school related assignments and are permitted to seek assistance in other resource areas such as the Library, academic support center or College & Career Resource Center (CCRC) with a pass from their study hall supervisor.

It is the responsibility of the student to be on time and accounted for during study hall or resource area so that his/her attendance can be taken in a timely and accurate manner. Tardies, unauthorized absences and unauthorized departures will be referred to their Assistant Principal. Students that meet with their teachers during their scheduled study hall period must have their attendance accounted for otherwise the absence will remain unauthorized.

### **SUSPENSION FROM SCHOOL**

Students assigned an out-of-school suspension may not be on the school grounds during the suspension period. Students on suspension are not permitted to attend any school function and/or participate in any school activity during the time of suspension.

Upon notification of suspension, students are responsible for working with their Assistant Principal and Student Services Team to contact teachers to obtain assignments. Arrangements must be made with the Assistant Principal in advance in order to pick up any assignments and materials from school.

### UNAUTHORIZED AREA

Students must have proper authorization to enter areas not designated on their class schedule for that period of the day. This includes but is not limited to hallways, resources areas (library, computer lab and nurse's office), parking lots, forest preserve, Hamlin gate area, cafeteria, locker rooms, etc. Students who are in an unauthorized area may be sent to the Assistant Principal and may receive appropriate school consequences. Students who leave the building/campus unauthorized and return during the school day are subject to having their bags, car, or person searched.

### UNAUTHORIZED PHONE CALLS

A student calling or having someone else call the Student Service Team, in lieu of the parent, will be treated the same as a forgery. See FORGERY/ALTERING INFORMATION in the school discipline procedures.

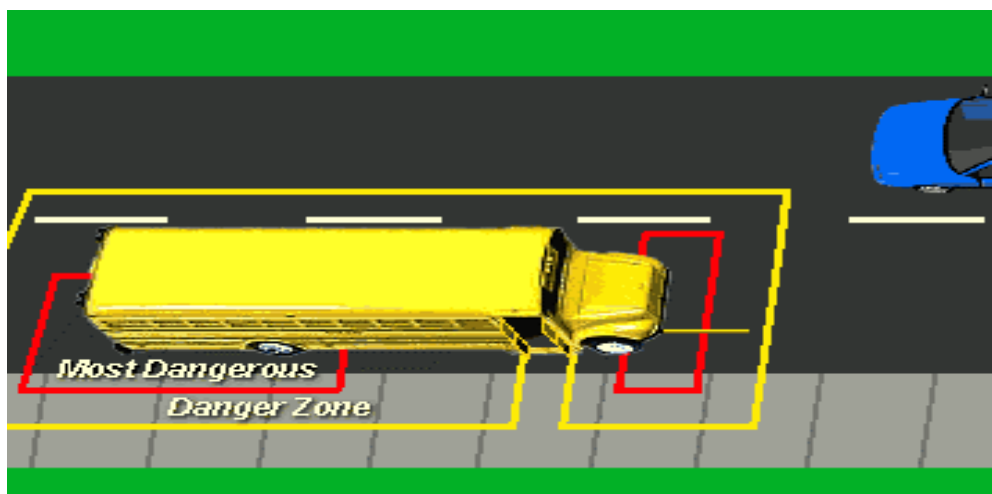
### VISITORS

Upon arrival in the building, all visitors must report to the main entrance (i.e. door #3) located in the front circle. All visitors must submit a valid driver's license or state issued ID to be scanned and checked against a sex offender database registry. In addition, the visitor must provide the following information:

- Nature of Business
- If a vehicle is parked on campus, the vehicle's make/model, color, license plate information and/or location of parked vehicle.

If approved, a visitor pass will be issued and the visitor pass must be displayed around the chest area so that it is visible at all times while in the building. All visitors to the school or school premises shall be expected to conform and abide by the rules and regulations pertaining to that school. Maine South has the right and responsibility to request identification of any person entering either the school building or its grounds. Unregistered vehicles are subject to a ticket and/or tow. All vehicles entering Maine South High School property are subject to being searched.

### School Bus Safety Rules



1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
3. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.

5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
7. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
8. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
9. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
10. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
11. Never run back to the bus, even if you dropped or forgot something.

Additional resources follow:

National Highway Traffic Safety Administration - **Traffic Safety Toolkit**

[one.nhtsa.gov/Driving-Safety/Community-Traffic-Safety/Community-Traffic-Safety-Toolkit](http://one.nhtsa.gov/Driving-Safety/Community-Traffic-Safety/Community-Traffic-Safety-Toolkit)

National Safety Council - **School Bus Safety Rules**

[www.nsc.org/news\\_resources/Resources/Documents/School\\_Bus\\_Safety\\_Rules.pdf](http://www.nsc.org/news_resources/Resources/Documents/School_Bus_Safety_Rules.pdf)

Illinois State Police - **School Bus Safety**

[www.isp.state.il.us/docs/schoolbussafety5542.pdf](http://www.isp.state.il.us/docs/schoolbussafety5542.pdf)

ISBE - **School Bus Safety What Parents Should Know**

[www.isbe.net/Documents/bus\\_safety\\_parents.pdf](http://www.isbe.net/Documents/bus_safety_parents.pdf)

ISBE - **Instructions To School Bus Riders** (pg. 102)

[www.isbe.net/Documents/bus\\_ride\\_instruct.pdf](http://www.isbe.net/Documents/bus_ride_instruct.pdf)

ILSOS - **Parent information flyer, games etc.**

[www.cyberdriveillinois.com/departments/drivers/traffic\\_safety/school\\_bus\\_safety/home.html](http://www.cyberdriveillinois.com/departments/drivers/traffic_safety/school_bus_safety/home.html)

#### **Offender Community Notification Laws:**

State law requires schools to notify parents/guardians during school registration or parent-teacher conferences that information about sex offenders and violent offenders against youth is available to the public on the Illinois State Police's website. The Illinois State Police website contains the following:

Illinois Sex Offender Registry, [www.isp.state.il.us/sor/](http://www.isp.state.il.us/sor/)

Illinois Murderer and Violent Offender Against Youth Registry, [www.isp.state.il.us/cmvo/](http://www.isp.state.il.us/cmvo/)

Frequently Asked Questions Concerning Sex Offenders, [www.isp.state.il.us/sor/faq.cfm](http://www.isp.state.il.us/sor/faq.cfm)

#### **CPR and AED Video:**

State law requires the Illinois High School Association to post a hands-only cardiopulmonary resuscitation and automated external defibrillators training video on its website. The law also requires the District to notify staff members and parents/guardians about the video. You are encouraged to view the video, which will take less than 15 minutes of your time, at:

[www.ihsa.org/Resources/SportsMedicine/CPRTraining.aspx](http://www.ihsa.org/Resources/SportsMedicine/CPRTraining.aspx)

#### **Targeted School Violence Prevention Program:**

Student safety is our District's top priority. To maximize safety, the District must have a process to identify *threats* and prevent *targeted school violence*. This process is part of the Targeted School Violence Prevention Program (Program). The Program is a portion of the preparedness and response phases of the District's Safety Plan for emergency operations plans and disaster management.

The District wishes to create a climate that encourages sharing *any* information about a safety concern with a trusted adult who can help. Sharing information about threats and safety concerns is everyone's responsibility: students, parents,

staff, and community members. The question and answer section below is designed to help students, staff and parents understand when school officials want individuals to share information about a safety concern with the Building Principal.

#### What Is a Threat?

A threat expresses intent to harm someone or something. It may be spoken, written, or expressed in another way. Threats may be direct ("I'm going to beat you up" or "I'm going to blow this place up!") or indirect ("Come and watch what I am going to do to him/her."). A threat can be vague ("I'm going to hurt him.") or implied ("You better watch out."). Any possession of a weapon or mention of one is a possible threat. Sometimes students make threats that may seem funny or "just kidding," but sometimes a threat is very serious and/or criminal. When you are in doubt as to whether the statement is kidding or serious, the responsible thing to do is to tell a trusted adult who can help.

#### What Is Targeted School Violence?

Targeted School Violence includes school shootings and other school-based attacks where the school was deliberately selected as the location for the attack and was not simply a random site of opportunity.

#### What Is the Connection Between Targeted School Violence and Bullying?

The Ill. State Board of Education's School Bullying Prevention Taskforce report identifies bullying and targeted school violence as "part and parcel of the same issue: *interpersonal aggression*." In all its forms, interpersonal aggression negatively impacts students, school personnel, and communities and should be reported, investigated, and responded to with appropriate interventions.

#### What Can Staff and Parents Do?

Educate students about what a threat is, encourage students not to make threats or "just kidding" statements in the first place, and reiterate that seeking help to prevent someone from getting hurt or hurting another is appropriate

# **Behavioral Support Guidelines and Procedures & Extracurricular Code of Conduct**

## **2021-2022**



# MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

Updated: July 6, 2020

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## Maine Township High School District 207

### **Statement of Purpose**

Together we educate students to be informed, inquisitive, responsible, creative, and reasoning individuals.

The following goals represent the commitment of District 207 to develop all students according to their individual potential.

### **Goals**

All students will read, write, speak, and listen effectively in English.

All students will recognize their responsibilities as members of a family, the school, the community, the nation, and the world.

All students will recognize their responsibilities as stewards of the environment.

All students will demonstrate an understanding of and be able to apply the important concepts in mathematics, language, social science, the natural and physical sciences, the fine and/or applied arts and will recognize their interconnections.

All students will demonstrate an understanding of the American heritage and other cultures of the world.

All students will develop the habits necessary to conduct research, engage in problem solving, and make informed decisions through analysis, synthesis, and evaluation.

All students will demonstrate cooperation, respect for themselves and others, commitment to quality performance, and will recognize the value of teamwork and leadership.

All students will demonstrate an understanding of the principles and applications of technology.

All students will develop the skills of self-direction which they will use to engage in life-long learning, prepare for one or more careers, and pursue physical and emotional well-being.

All students will have the opportunity to participate in a wide variety of co-curricular activities and interscholastic competitions.

***Our Mission is to Improve Learning***



## Philosophy of School Discipline

Quality schools are active in their commitment to a philosophy of student discipline that is fair, consistent, and effective. The purpose of these procedures is to promote the development of student citizenship and learning by maintaining a safe and educationally conducive environment for students, faculty and members of the community. To cultivate such a discipline program in Maine, a committee of parents, students, teachers, administrators, and board members developed comprehensive discipline procedures in 1986 that established expectations for student behavior, as well as consequences for misbehavior. District 207 Discipline Procedures are distributed in booklet form to students and their parents, teachers, department chairs/lead teachers, counselors, assistant principals, and others, who then can function as a team to promote a wholesome, safe, and secure school climate.

While most students do exercise self-discipline and self-control, occasionally some students violate the rules. Students, parents, and school personnel should take a few minutes to familiarize themselves with the regulations of this District 207 Discipline Procedures booklet. Designed not only to inform and guide, written discipline procedures also promote the idea that students must take responsibility for their own behavior. Effective discipline is possible only when students, parents, and school personnel know, understand, and support the school rules and regulations. Correspondingly, they should also understand and support the consequences of misbehavior. Only with effective discipline can students have the maximum opportunity to develop emotionally, socially, and intellectually.

**Discipline Procedures** was first published in 1986 in compliance with a provision of the Illinois Educational Reform Act of 1985 which required school districts to organize a parent/teacher advisory committee to develop a written policy on student discipline with the school board. These procedures have been reviewed and updated annually, as needed or in response to changes in state law. All students are expected to be familiar with the information contained in this booklet of discipline procedures.

The policy is reviewed annually by a committee of administrators, students, teachers, and parents. Parents, students, and faculty members who have concerns or recommendations regarding these policies or procedures should contact the Assistant Principal for Students for their respective school. District 207 will notify students, student's parents or legal guardian of any changes in these disciplinary procedures.

It is the policy of District 207 not to discriminate on the basis of sex, sexual orientation, color, physical handicap, race, nationality, residence, age, religion, or religious affiliations. (Revise to new policy)

The Title IX and Section 504 coordinator is the Assistant Superintendent for General Administration, who may be contacted at (847) 692-8007.

## Due Process

Maine Township High School District 207 will provide due process in all matters of significant student discipline, such as student suspensions and expulsions. The nature of due process will vary with the severity of the violation and the proposed discipline. However, the essential elements of due process are notice of the misconduct with which the student is charged and an opportunity for the student to respond. Where appropriate and legally permissible, the District will strive to maintain the anonymity of student witnesses.

While implementing due process in District 207, the administrator authorized to suspend will confer with the student and will investigate the matter. During this conference, the administrator will inform the student of the violation, state the reasons for the proposed disciplinary action and give the student the opportunity to respond. If the administrator suspends the student, the administrator will make a reasonable attempt to notify the student's parent or legal guardian by telephone and will send written notice to the student's parent(s) or legal guardian.

### **OUT-OF-SCHOOL SUSPENSIONS**

In cases where out-of-school suspension is enacted, the responsible administrator will provide written notice to the student's parent(s) or legal guardian. This notice will include:

1. A statement of the reason for the suspension.
2. Specific violations as described in the Discipline Procedures found on the district website.
3. The inclusive dates of the suspension.
4. A statement of the rationale for the length of the suspension.
5. For suspensions of 1-3 days, the notice will include a determination that the student's continued presence in school would pose a threat to school safety or a disruption to other students' learning opportunities.
6. For suspensions of 4 or more days, the notice will include (a) a description of other interventions attempted, (b) a determination that there are no other appropriate and available interventions, and (c) a determination that the student's continued presence in school would either (i) pose a threat to the safety of other students, staff, or members of the school community or (ii) substantially disrupt, impede, or interfere with the operation of the school.
7. For suspensions of 5 or more days, the notice will include a determination of any support services that will be available to the student during the suspension period.
8. A statement indicating that a suspension will be limited to a maximum of five (5) school days by the Assistant Principal of Student Support and may be extended to up to ten (10) school days by the Executive Committee. Only the Board of Education can extend a suspension beyond ten (10) school days.
9. A request for an appeal conference concerning a suspension shall be made, in writing, within five school days to the Assistant Principal of Student Support or Principal designee. This appeal conference, as well as any subsequent conference, may include an adult advocate.
10. An explanation of the rights and procedures required for requesting a formal hearing before the Board of Education or its hearing officer, including the final date by which the hearing may be requested.

A request for a formal hearing concerning a suspension shall be made in writing within five school days after the initial date of suspension or the date of the assistant principal or principal conference.

The suspension will remain in effect pending the resolution of a conference/formal hearing. If the conference/formal hearing determines that the suspension is inappropriate, the suspension will be reversed and the student will not be penalized for school days absent.

Students subject to out-of-school suspensions will have an opportunity to make-up work for equivalent academic credit.

## **EXPULSIONS**

The student or the student's parent(s) or legal guardian may request a formal hearing when the student is being referred by the Principal to the Board of Education for expulsion from school.

When a student is referred by the Principal to the Board of Education for expulsion from school, the Principal will send written notice to the parents to include:

1. The purpose of the formal hearing.
2. A request that the student and student's parent or legal guardian attend.
3. The date, time, and place of the hearing; the student's right to be represented, at the student's own expense, by an advocate of the student's own choice including legal counsel.
4. The student's right to have evidence presented on the student's behalf; the right to review the student's personal school records; the right to present witnesses.
5. The name and title of the hearing officer.

At its next regularly-scheduled meeting, the Board will review the information presented. Immediately following the Board review, the Board will send written notice of its decision to the student's parent(s) or legal guardian. The Board notice will include:

1. A statement of the reason for the expulsion.
2. Specific violations as described in the Discipline Procedures found on the district website.
3. The inclusive dates of the expulsion.
4. A statement of the rationale for the length of the expulsion.
5. A description of other interventions attempted.
6. A determination that there are no other appropriate and available interventions.
7. A determination that the student's continued presence in school would either (i) pose a threat to the safety of other students, staff, or members of the school community or (ii) substantially disrupt, impede, or interfere with the operation of the school.
8. The specific reasons why removing the student from the learning environment is in the best interest of the school.

Any suspension or expulsion from school includes all school activities and a prohibition from being present on school grounds or at school activities.

## **Expectations of Student Behavior**

Acceptable student behavior is an important part of a well-designed and effectively managed educational program. The information in Sections I and II establishes District 207 expectations for acceptable student behavior, outlines the alternatives for responding to violations and misbehavior, and establishes disciplinary consequences for improper student conduct.

Communication between school and home is essential to promoting good student behavior. Oftentimes, faculty members will call a student's parent(s) or legal guardian to discuss their expectations for student behavior. Student's parent(s) or legal guardian(s) are also encouraged to call teachers, counselors, and other school personnel.

Students are subject to suspension, expulsion or other discipline for misconduct as described in these Discipline Procedures that occurs:

a) during school time, b) on school grounds or at any school supervised or school sponsored activity, , c) during off-campus activities where the violation is reasonably related to school matters and d) in places adjacent to school grounds designated and publicized by the building principals as having a reasonable relationship to school matters. Also, school officials may investigate and assign consequences for incidents occurring in other circumstances reasonably related to student health, safety, and opportunity to fully engage in school and school-sponsored activities, such as traveling to and from school and school-sponsored activities and participation in social networking websites (Facebook, email etc). Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

**Section I**  
**General Expectations**  
**Absenteeism**

In District 207, we believe that attendance is important, and correlated with academic success. Any time a student misses time in class, whether it be for an authorized or unauthorized reason, he or she is missing valuable learning experiences that cannot be recreated. We also believe it is important for students to learn to demonstrate professional behaviors such as meeting obligations to be present and on time when expected.

In addition, behaviors including attendance, are separate from academic skills, and thus should be addressed accordingly. School-based social privileges may be earned (or lost) based on attendance patterns. If it is determined that a student's academic progress is negatively impacted by attendance patterns, additional interventions and/or consequences may occur. Often parents/guardians are required to be a part of intervention meetings and plans. School leadership teams maintain an ongoing list of options for interventions and consequences, including but not limited to the following:

- Restriction of Option Areas
- Reassignment of lunch designation
- Removal of late arrival and/or early dismissal
- Field Trips
- Removal of other privileges such as parking permit, phone etc.
- Attend School Sponsored Activities (dances, athletic events, etc.)
- Participate in Extracurricular Activities (practices, rehearsals, competitions, performances, meetings, club events, etc.)
- Removal of Course from schedule with no credit

Under the Illinois School Code, absences may only be authorized for the following reasons:

1. Student illness
2. Death in the immediate family
3. Observance of a religious holiday
4. Family emergency
5. Situations beyond the control of the student as determined by the administration, such as hospitalization or serious illness, for which the school receives timely, acceptable documentation.
6. Circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the students

A parent/legal guardian is responsible for informing the school of their student's absence within 24 hours. Voicemail/recording is available 24 hours per day. Absences that are non-school related may require further documentation as reasonably requested and approved by the school.

**A. Tardiness to Class:**

Since teachers and students need to make full use of instructional time, students must report to class on time. Students are considered on time to class when they are in their assigned learning space by the assigned start time.

Students who arrive to their designated learning space after the designated start time without a valid pass or other type of authorization will be admitted and marked as "Tardy" in the Student Information System.

Repeated tardiness to class may result in interventions and/or consequences. Often parents/guardians are required to be a part of intervention meetings and plans. School leadership teams maintain an ongoing list of options for interventions and consequences, which is available upon request.

## Unauthorized Departure from School:

**Students are expected to remain in school or on the school campus during the school day unless they have proper authorization.**

If a student is found to be in violation of this regulation the Assistant Principal will confer with the student and determine appropriate consequences.

Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment and suspension. Repeat violations or engagement in behavior that is inappropriate, unsafe, or in violation of additional school policies, may result in suspension and/or revocation of parking privileges without refund.

## Disruptive Classroom Behavior:

**Students are expected to respect teachers as well as the educational opportunities of themselves and fellow classmates. As such, students must comply with teachers' instructional and classroom procedures.**

Students learn best in an orderly classroom. Students who are disruptive or insubordinate may be dismissed from the classroom by the teacher and sent to a department chair/Assistant Principal for the remainder of the class period.

When a student is removed from class, the teacher will make a reasonable attempt to contact the student's parent(s) or legal guardian and refer the student to the department chair/ Assistant Principal who will confer with the student and assign appropriate discipline. The Assistant Principal may place the student on probation for the remainder of the course. A letter will be

sent to the parent(s) or legal guardian informing them of the disciplinary action. A student on probation first semester will remain on probation second semester in the same course/department.

If the student continues to misbehave or disrupt the class, the teacher will make a reasonable attempt to contact the student's parent(s) or legal guardian and refer the student to the Assistant Principal. The Assistant Principal will confer with the student, assign

appropriate discipline, and may refer this matter to the Executive Committee for further action. This action may include but not be limited to, removal from class, assignment of a failing grade, and reassignment to a supervised study area. If the student re-enrolls in the same course/department second semester, the student will re-enter on probationary status.

## Driving and Parking Violations:

**Any student who drives a vehicle to school and parks on campus must register that vehicle with the school, pay the parking fee, and then have the sticker or placard displayed according to school policy, and park only in the designated space. Drivers must drive safely and comply with driving regulations as prescribed by the Secretary of State in the booklet "Rules of the Road" as well as with local and school traffic regulations. Eligibility for driving and parking at school is determined by the school administration and is related to the availability of parking spaces at the campus. Any vehicles in violation of the preceding parking regulations are subject to ticketing and/or towing at the owner's expense and risk. Violation of parking regulations or unsafe driving may lead to removal and revocation of parking stickers without refund of the sticker fee as well as denial of future parking privileges. Vehicles in parking lots or on other school property are subject to search in accordance with the terms of Section 10-22.6 of the Illinois School Code.**

If a student is found to be in violation of driving or parking regulations the following will occur as a result of the first and subsequent violations:

1<sup>st</sup> Violation: The Assistant Principal may have the car ticketed and/or towed without conferring with the student for a parking violation and the student will be responsible for the expense and risk of such action. The Assistant Principal will confer with the student and a letter will be sent by the Assistant Principal to the student's parent(s) or legal guardian informing them of the disciplinary action. The Assistant Principal may suspend the student's driving privileges on campus and may place the student on driving probation on the school campus for the remainder of the school year. The Assistant Principal may remove the student's driving privileges on campus for the remainder of the current school year for a flagrant violation that threatens the safety and welfare of any individual. The Assistant Principal may

suspend the student for up to five school days and may refer the student to the Executive Committee and/or may refer the student to the police for further action depending on the severity of the violation.

**2<sup>nd</sup> and Subsequent Violations:** The Assistant Principal may tow any car without conferring with the student for a parking violation and the student will be responsible for the expense and risk of such action. The Assistant Principal will confer with the student and a letter will be sent by the Assistant Principal to the student's parent(s) or legal guardian informing them of the disciplinary action. The Assistant Principal will suspend the student's driving privilege on campus for 30 calendar days and may place the student on driving probation on campus for the remainder of the semester or for the school year. The Assistant Principal may remove the student's driving privileges on campus for the remainder of the school year for a flagrant or repeated violation that threatens the safety and welfare of any individual. The Assistant Principal may suspend the student for up to five school days and may refer the student to the Executive Committee and/or may refer the student to the police for further action depending on the severity of the violation.

### **Cheating and Plagiarism:**

**Students are expected to complete all tests and assignments with academic integrity. Students will not collaborate on tests or other assignments unless directed to by the teacher.**

If a student engaged in cheating or plagiarism, the following will occur as a result of the first and subsequent violations:

**1<sup>st</sup> Violation:** The student's teacher may assign a 40% grade on the test or assignment and will make a reasonable attempt to call the student's parent or legal guardian. The teacher shall notify the counselor, and may refer the student to the department chair and Assistant Principal. The Assistant Principal will confer with the student and parent to determine appropriate interventions and behavioral responses, which may include academic probation.

If a student is placed on academic probation, the student and their parent(s) or legal guardian will be notified of the duration of the probation.

**2<sup>nd</sup> Violation:** If a second violation occurs in the same class, the teacher will refer the matter to the Assistant Principal. The Assistant Principal will confer with the student and parent to determine appropriate interventions and behavioral responses. The student may be placed on academic probation, suspended and/or referred to the Executive Committee for further action. Such action may include but not be limited to removal from the class, assignment of a failing grade, and reassignment to a supervised study area. A letter will be sent by the Assistant Principal to the student's parent(s) or legal guardian informing them of the decision.

### **Forgery/Altering Information:**

**Information submitted to the school shall be submitted honestly and without alteration. This includes information on school forms and documents, as well as information submitted via telephone and other forms of electronic transfer. Impersonating a parent, guardian, school official, or others will constitute a violation of this rule.**

The Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion. The Assistant Principal will make a reasonable attempt to contact and will send a letter to the student's parent (s) or legal guardian informing them of the disciplinary action. The Assistant Principal may refer the matter to the Executive Committee. The Executive Committee may extend the suspension to a maximum of ten school days and a student may be dropped from the class with a failing grade and be reassigned to a supervised study.

### **Games of Chance:**

**Games of chance are prohibited. Gambling paraphernalia, including but not limited to such items as cards and dice, will be confiscated and delivered to the .**

Students who engage in games of chance may be referred to the Assistant Principal. Upon referral, the Assistant Principal will confer with the student and may assign detentions, reassignment, or suspensions. Should the reassignment or suspension be necessary, the Assistant Principal will send a letter to the student's parent(s) or legal guardian informing them of the disciplinary action. In certain instances, the Assistant Principal may refer the matter to the Executive Committee for further action and may also contact the police.

### **Identification (I.D.) Cards**

**The board requires Identification Cards for all students and staff.**

**IDENTIFICATION (I.D.) CARDS: The student is expected to carry his/her current student I.D. card while at school or while attending a school related activity and is expected to present it to a staff member upon request.**

Refusal to present an I.D. as requested may be considered insubordination and may result in suspension. In addition, no student shall possess a school I.D. other than their own I.D. for the current school year and shall not use any I.D. other than their own current school I.D. to gain access to any area of the school or perform any transaction in the cafeteria or elsewhere in the school. Upon review, the Assistant Principal may assign detentions, reassignment, or suspend the student from school.

### **Inappropriate Displays of Affection:**

**Students are expected to exercise restraint in displaying affection toward one another.**

When a staff member observes students who are not exercising restraint in displaying affection, the staff member will request the students to stop. Students are expected to abide by the request of the staff member. Failure to comply with a request may result in referral to the Assistant Principal. Upon referral, the Assistant Principal will confer with the students, may contact the student's parents or legal guardians, and may initiate further disciplinary action.

### **Dress Code Philosophy**

Maine Township High School District 207's student dress code supports equitable educational access and is written in a manner that avoids reinforcing stereotypes. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

What we value:

- All students should be able to dress comfortably for school and engage in the educational environment without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self expression.
- Student dress code enforcement should not result in unnecessary barriers to school attendance.
- School staff should be trained and able to use student/body-positive language to explain the code and to address code violations.
- Teachers should focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Reasons for conflict and inconsistent and/or inequitable discipline should be minimized whenever possible.

The goals we seek to accomplish through the implementation and enforcement of this dress code are to:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed.
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing or accessories with offensive images or language, including profanity, hate speech, and pornography.

- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar or obscene, or that reasonably can be construed as containing fighting words, speech that incites others to imminent lawless action, defamatory speech, or threats to others.
- Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

### **School Dress Code**

Maine Township High School District 207 expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

#### **1. Basic Principle: Certain body parts must be covered for all students at all times.**

Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. However, cleavage should not have coverage requirements. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

#### **2. Students Must Wear\*, while following the basic principle of Section 1 above:**

- A Shirt (with fabric in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes.

*\*Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) or special school events including, but not limited to, performances, field trips, or graduation ceremonies may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoe requirements are permitted (for example, athletic shoes for PE).*

#### **3. Students May Wear, as long as these items do not violate Section 1 above:**

- Hats facing straight forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff.
- Religious headwear
- Hoodie sweatshirts (wearing the hood loosely overhead is allowed, but the face and ears must be visible to school staff when view from the front).
- Fitted pants, including opaque leggings, yoga pants and "skinny jeans"
- Pajamas
- Ripped jeans, as long as underwear and buttocks are not exposed.
- Tank tops, including spaghetti straps; halter tops
- Athletic attire



- Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).

#### 4. Students Cannot Wear:

- Violent language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed).
- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face or ears with the following exception:
  - personal protection equipment (masks, shields) during a pandemic;
  - or items worn as a religious observance.

#### 5. Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

- Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined in Sections 1 and 4 above. Students in violation of Section 1 and/or 4 will be provided three (3) options to be dressed more to code during the school day:
  - Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.
  - Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.
  - If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.
- No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
- School staff shall not enforce the school's dress code more strictly against transgender and gender nonconforming students than other students.
- Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:
  - kneeling or bending over to check attire fit;
  - measuring straps or skirt length;
  - asking students to account for their attire in the classroom or in hallways in front of others;
  - calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct sagged pants that do not expose the entire undergarment, or confronting students about visible bra straps, since visible waistbands and straps on undergarments are permitted; and,
  - accusing students of "distracting" other students with their clothing.

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom. Students who feel they have been subject to discriminatory enforcement of the dress code should contact the Assistant Principal for Student Supports.

### **Insubordination:**

**Students must respect the authority of staff members. Insubordination usually is manifested by blatant disobedience, outright refusal to respond to a direction or directive, or refusal to respond to reasonable requests by staff members including requests for conferences with counselors, assistant principals, or department chairs. When a student is insubordinate, the teacher may assign the student detentions.**

Any staff member may refer an insubordinate student to the Assistant Principal who will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Misconduct-- General:**

**Students are expected to engage in proper behavior at school and school-sponsored activities. Behavior that is antisocial, disrespectful, illegal, - general wrongdoing- with the potential to disrupt the educational environment or may be dangerous to other students, faculty, or staff is prohibited.**

Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Misconduct--in Common Areas:**

**Students are expected to behave in an appropriate manner in common areas of the school. Common areas include but are not limited to, the cafeteria, hallways, study halls, resource areas, restrooms, locker rooms, parking lots, etc. Students are responsible for cleaning up after themselves.**

Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Misconduct on Buses:**

**Whenever students ride buses to and from school or to and from school-sponsored activities, they are participating in an "extended school day." Therefore, while riding these buses, students must comply with the rules of the school and bus company. The "Misconduct-General" rules as stated above apply.**

Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Presence in Unauthorized Areas:**

**Students are not permitted in unauthorized areas at any time. Unauthorized areas include any portions of the school building or grounds that are not intended for student presence, use, or designated on their class schedule for that period of the day. These unauthorized areas include, but are not limited to, areas that are unsupervised, unsafe, potentially dangerous or otherwise posted, communicated, or designated by the school administration.**

Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Use of Profanity, Obscene and/or Indecent Gestures, and Possession or Use of Pornographic Material:**

**Students are expected to use appropriate language and to conduct themselves appropriately for the school environment. Vulgar words, expressions, gestures, and/or possession of pornographic material which violate the standards of the school and community will not be tolerated in any form – written, spoken, or electronic.**

When incidents occur, staff members will address students regarding the use of inappropriate language, gestures, or expressions. In cases of repeated offenses or flagrant violations, the student will be referred by the staff member to the Assistant Principal. When a student is in possession of pornographic material, the staff member will make a prompt referral to the Assistant Principal. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

### **Use of Electronic Devices**

**The use of such devices during the school day is prohibited, except as approved by school personnel in specific situations. Electronic devices may include but are not limited to I-Pods, netbooks, electronic tablets, etc.**

The school assumes no responsibility for electronic devices brought to school.

If a student does bring an electronic device to school, it should be turned off and secured when not being used in an authorized manner.

When a violation occurs, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

**The use of cellular telephones is allowed at designated times and in designated places approved by school personnel. The possession of electronic sending devices which include, but are not limited to, remote controls, and laser light projecting devices is prohibited.**

As outlined in board policy 6512 Mobile Electronic Devices, using a cellular telephone or any other mobile electronic computing device in any manner that disrupts the educational environment or violates the rights of others, including using the device for taking photographs in locker rooms or bathrooms, cheating, unlawful purposes, bullying, harassment, or otherwise violating staff or student conduct rules, is prohibited. Prohibited conduct also specifically includes creating, sending, sharing, viewing, receiving, or possessing indecent images of oneself or another person through the use of an electronic computing device. Students are prohibited from using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device to take or transmit digital photographic images, pictures, or movies of an individual or individuals without their consent during school, anywhere on school grounds, during a school related activity or at any other time or place where student conduct is subject to school discipline. Any use of a mobile computing device on school grounds during or after the school day that disrupts educational process, goals of the institution, or violates the acceptable use policy is prohibited. All mobile computing devices brought on to school grounds are done so at the user's own risk and District 207 is not responsible for any loss or damage of a personal device.

Except for in areas designated by the Building Principal, all electronic devices must be kept silenced and out-of-sight and stored in a locker, backpack, purse, pocket, or other place where it is not visible during the regular school day. Students and guests must comply with staff directives, including but not limited to, ending phone conversations for face-to-face interaction, using appropriate voice volume, and appropriate device volume.

Violations of board policy 6512 may result in confiscation of the equipment by any school employee who will then turn the equipment over to the designated building administrator(s) as soon as possible. Arrangements must be made by the student's parent(s) or legal guardian to retrieve the equipment from the appropriate building administrator. The student may be suspended for up to five school days and the matter may be referred to the Executive Committee. The Executive Committee may extend the suspension to a maximum of ten school days and may refer the student to the Superintendent of Schools who may refer the student to the Board of Education for expulsion from school.

When a violation occurs, the equipment may be confiscated by any school employee who will then turn the equipment over to the Assistant Principal as soon as possible. Arrangements must be made by the student's parent(s) or legal guardian to retrieve the equipment from the Assistant Principal. Consequences to these infractions may include, but are not limited to, loss of privileges,

detentions, REA, suspension and/or expulsion.

### **Misuse of Computers, Computer Software, or School Networks:**

**All students who use district owned computers and/or computer related connections, equipment and/or software must comply with the rules and regulations set forth in the Acceptable Use Policy and other relevant agreements.**

These agreements include such items as copying software, which is prohibited. In addition, only authorized codes, programs and files shall be used. Students must maintain proper care when using the computer and/or computer software.

When a violation occurs, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, REA, suspension and/or expulsion.

The student will be held responsible for the cost of replacing or repairing the damage to the computers or the system that is caused by the student's failure to comply with the Acceptable Use Agreement and other relevant agreements.

## **Section II**

### **Student Behaviors and the Safety and Security of the School**

The following student misbehaviors or evidence of a clear intent to participate in these misbehaviors are among the most serious that occur in schools. Accordingly, they will be dealt with severely and may be referred to the Executive Committee and the Superintendent for possible expulsion by the Board of Education; the incident may also be referred to the police, and/or Extracurricular Code consequences as defined in Section 3 may also be applied. Repeated violations of the general expectations stated in Section I may also be dealt with similarly.

#### **Assault, Battery, or Reckless Behavior:**

**Verbal or physical aggression or reckless behavior with the potential to put any individual at risk or fear of injury is prohibited.**

If a staff member finds a student to be in violation of this regulation, the matter will be referred to the Assistant Principal of Student Supports. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

#### **Policy for Illegal Substances**

**Students are expected to remain free of drugs, alcohol, tobacco and all illegal substances. If a student possesses, consumes, emits the odor of, participates in the distribution of or is under the influence of alcohol, drugs, tobacco products, "look alike" substances, marijuana, or any other substance not used as prescribed, or any other illegal substance, the student is in violation of this policy. Also, if any such substance is used by a student to achieve a high or an altered mental state, or if a student is in possession of drug-related paraphernalia, the student is in violation of this policy.**

##### **A. Sale and or Distribution:**

Any student involved in the sale or distribution of an illegal substance will be reported to the local police. Consequences to these infractions may include, but are not limited to, reassignment, suspension and/or expulsion. The student may be preliminarily suspended until the next Executive Committee meeting. If an incident is referred for consideration by the Executive Committee, then the Superintendent may issue additional discipline consequences including a referral to the Board of Education for expulsion from school.

##### **B. Possession/Under the Influence/Consumption:**

Any student found to be in possession of such items as but not limited to pipes, rolling papers, quick hitters, and other drug paraphernalia /or an illegal substance used to achieve a high or altered mental state or not used as prescribed, may be reported to the local police and may be immediately suspended until the next Executive Committee meeting. The Executive Committee may recommend that the student be suspended for up to ten (10) school days. For a first offense, the student may be offered an opportunity to enroll in a school approved drug/alcohol intervention program, at the parents' or legal guardian's expense in order to reduce the discipline consequence. Once enrolled, failure to participate in and complete the program as agreed will result in the issuance of additional disciplinary consequences. Any further violation of either Part A or B of this policy may result in a suspension. The student will also be referred to the Executive Committee, which may refer the student to the Superintendent, who may in turn refer the student to the Board of Education for expulsion from school.

##### **C. Possession or use of Tobacco:**

Possession, use or distribution of any smoking device, tobacco, vaping, or over-the-counter nicotine replacement products, including but not limited to; electronic cigarettes and nicotine-containing skin patches, chewing gum and lozenges are prohibited.

Any student found in possession, distributing, or using any smoking device, tobacco, vaping, or nicotine product will be referred to the Assistant Principal for disciplinary action. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion. The Assistant Principal will confer with the student, and send a letter to the student's parent(s) or legal guardian informing them of the disciplinary action for a violation of this policy.

### **Chronic Disobedience:**

**The repeated violation of school rules and regulations is prohibited.**

If a student repeatedly violates school rules and regulations, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, REA, suspension and/or expulsion.

**The Assistant Principal of Student Support will make a reasonable attempt to contact the student's parent(s) or legal guardian informing them of the disciplinary action.**

### **Extortion:**

**The use of force, threats or other intimidating behavior, attempts to take food, money, or other items from another person or cause the student to take action or avoid action against the student's will is prohibited.**

If a student violates this regulation, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

**The Assistant Principal of Student Support will make a reasonable attempt to contact and will send a letter to the student's parent(s) or legal guardian informing them of the disciplinary action.**

### **Fighting:**

**Pushing, shoving, fighting, or other physical confrontations are prohibited. Any violation of this policy may be reported to the police and may result in an arrest.**

If the student violates this regulation, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

The Assistant Principal will make a reasonable attempt to contact the student's parent(s) or legal guardian informing them of the disciplinary action

### **Gang and/or Secret Organization Affiliation:**

**A gang is defined as any ongoing organization, association or group of three (3) or more persons whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, that may have an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or have engaged in a pattern of criminal activity or activity relating to the violation of school rules.**

**Involvement with gang-related activities and/or secret organizations is prohibited. The use or possession of symbols that include, but are not limited to drawings, hand signs, hats, attire, and representation related to gang activities is prohibited. In addition, threats involving stated or implied gang activity are likewise prohibited. Persons who join in or solicit others to join in any type of a secret society which includes gangs, will be suspended or expelled in accordance with the Illinois School Code, Article 31-3.**

If a student is found to be involved in the activities prohibited above, the Assistant Principal will confer with the student and may suspend the student until the next Executive Committee meeting. The Assistant Principal will also inform the principal. The Assistant Principal will make a reasonable attempt to contact and will send a letter to the student's parent(s) or legal guardian informing them of the suspension. The Assistant Principal may refer the matter to the Executive Committee. The Executive Committee may extend the suspension to a maximum of ten school days, report the student to the police, and may refer the student to the Superintendent of Schools who may refer the student to the Board of Education for expulsion from school.

### **Bullying (including Cyber Bullying), Intimidating, Hazing and/or Harassing of Staff Members and/or Students**

**Bullying, intimidating, hazing and/or harassing of staff members or students is prohibited. Such behavior includes but is not limited to the following - using force, threats, gestures, provocation, dress, demeanor, clustering, blocking, comments, or other means - is prohibited. Harassment related to a person's gender, sexual orientation, color, disabling**

**condition, race, marital status, religious affiliation, national origin, or ethnic background is prohibited.**

If the student violates this regulation, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion. The Assistant Principal will contact the student's parent(s) or legal guardian informing them of the disciplinary action.

### **Major School Disruption:**

**Major school disruptions are prohibited. A major school disruption involves intent to participate in or engaging in any activity which substantially or materially disrupts or could disrupt the school operation and/or endangers the health, safety, or security of others. Examples of major school disruptions include but are not limited to falsely setting off a fire alarm, making a bomb threat, misuse of the emergency 911 telephone number, fights involving multiple parties or resulting in significant injury, or the initiation or propagation of a rumor or other misinformation that may lead to a material disruption of the educational process.**

If a student violates this regulation, the Assistant Principal will confer with the student, and may suspend the student for up to five school days. The Assistant Principal will make a reasonable attempt to contact and send a letter to the student's parent(s) or legal guardian informing them of a suspension. The Assistant Principal may refer the matter to the Executive Committee for further action. The Executive Committee may extend the suspension to a maximum of ten school days, report the student to the police, and may refer the student to the Superintendent of Schools who may refer the student to the Board of Education for expulsion from school.

### **Theft:**

**Theft is prohibited. Theft is defined as stealing or possessing property belonging to others without permission. Students who find property of others are responsible for immediately turning the items over to a faculty or staff member. Students facilitating theft by acts such as, but not limited to, providing a lock combination, distracting a victim, or keeping watch while another performs the theft will also be found in violation of this policy.**

If the student violates this regulation, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

The Assistant Principal will make a reasonable attempt to contact the student's parent(s) or legal guardian informing them of the disciplinary action. The student and student's parent(s) or legal guardian shall be responsible for restitution.

### **Vandalism:**

**Students must respect the property of others. Defacing, damaging, or disrupting the appropriate use of school property or the personal property of others is prohibited. Acts of vandalism directed toward a staff member, on or off campus, will still be subject to school discipline.**

If a student violates this regulation, the Assistant Principal will confer with the student. Consequences to these infractions may include, but are not limited to, loss of privileges, detentions, reassignment, suspension and/or expulsion.

The Assistant Principal will make a reasonable attempt to contact the student's parent(s) or legal guardian informing them of the disciplinary action. The student and student's parent(s) or legal guardian shall be responsible for payment and/or restitution.

### **Possession or Use of Weapons or Explosives:**

**The possession, use, or distribution of weapons or "look-alikes" such as but not limited to firearms, knives, or explosives is prohibited. The minimum discipline of the student who violates this rule will be expulsion for one year subject to modification by the Board of Education or the Superintendent on a case-by-case basis.**

If a student violates this regulation, the Assistant Principal will confer with the student and may suspend the student for up to five school days. The Assistant Principal will make a reasonable attempt to contact and will send a letter to the student's parent(s) or legal guardian informing them of a suspension. The Assistant Principal will refer the matter to the Executive Committee. The Executive Committee may extend a suspension to a maximum of ten (10) school days and refer the student to the

Superintendent of Schools who may refer the student to the Board of Education for expulsion from school. In accordance with the Federal Gun-Free Schools Act of 1994 and the related provisions of the Illinois School Code, the minimum discipline for a student who violates this rule with respect to weapons will be expulsion for one calendar year, subject to modification by the Superintendent or the Board of Education on a case-by-case basis. The administration may detain and remand the student to the police. The school administration will confiscate all such items and deliver them to the police.

**Possession, Use, Formulation or Distribution of Items Such as, But Not Limited to: Fireworks, Lighters, Matches, and Other Combustible, Flammable, Volatile or Explosive Substances is prohibited.**

If a student violates this regulation, the Assistant Principal will confer with the student and may suspend the student for up to five school days. The Assistant Principal will make a reasonable attempt to contact and will send a letter to the student's parent(s) or legal guardian informing them of the disciplinary action. The Assistant Principal may refer the matter to the Executive Committee. The Executive Committee may extend a suspension to a maximum of ten school days, report the student to the police, and may refer the student to the Superintendent of Schools who may refer the student to the Board of Education for expulsion from school. The school administration will confiscate all such items and deliver them to the police.

### **Searches**

**Students and their personal effects are subject to search whenever school authorities have a reasonable suspicion that the search will produce evidence that the student has violated a school policy or the law. Other property and areas are subject to search in accordance with the Illinois School Code.**

The Illinois School Code (10-22.6) provides as follows:

*"To maintain order and security in the schools, school authorities may inspect and search places and areas such as lockers, desks, parking lots, and other school property and equipment owned or controlled by the school, as well as personal effects left in those places and areas by students, without notice to or the consent of the students, and without a search warrant. As a matter of public policy, students have no reasonable expectation of privacy in these places or areas or in their personal effects left in these places and area. School authorities may request the assistance of law enforcement officials for the purpose of conducting inspections and searches of lockers, desks, parking lots, and other school property and equipment owned or controlled by the school for illegal drugs, weapons or other illegal or dangerous substances or materials including searches conducted through the use of specially trained dogs. If a search conducted in accordance with this section produces evidence that the student has violated or is violating either the law, local ordinance, or the school's discipline policies or rules, such evidence may be seized by school authorities, and disciplinary action may be taken. School authorities may also turn over such evidence to law enforcement authorities."*

Vehicles in parking lots or on other school property are subject to search in accordance with the terms of Section 10-22.6 of the Illinois School Code quoted above.

Hand-held scanners may be used on any person on school grounds who is subject to a search under these Discipline Procedures or Illinois law. The hand-held scanner may be used on any item left unsecured in and around the building. Only the Principal, Associate Principals, and Assistant Principals may authorize use of the hand-held scanner. Only the Principal, Associate Principals, Assistant Principals, school security officers and the School Resource Officer can use the hand-held scanner.

The school district and school personnel will not conduct or authorize strip searches.

## **MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207**

### **CANINE SEARCH PROTOCOL**

**The planning and implementation of all canine searches will be the responsibility of the Building Level Search Committee. Members of this committee will be assigned and supervised by the building Principal. Individuals serving on this committee may include the School Resource Officer, members of the Executive Committee and other district personnel approved by the Superintendent to serve on the committee. This committee, working in consultation with the Superintendent, will determine the frequency and scope of all searches. Each Building Level Search Committee will be responsible for reviewing the procedures, as outlined in the protocol, prior to initiating a canine search on school grounds. The building Principal will determine the date and time of a search, which may include searches conducted after school hours when no students are present.**



1. The Principal will convene the Building Level Search Committee to initiate the canine search. He/she is responsible for declaring and securing the search area(s).
2. For canine searches conducted during regular school hours, the bell system will be turned off and students will remain secured in their classrooms while continuing to be engaged in the instructional process. Classroom instructors will ensure students are not allowed to exit the classrooms or enter the hallways during the search. The scope of the canine searches will be limited to school grounds. No canines will have direct contact with students for the purpose of conducting a search for illegal substances. It is expected that all canine searches would be completed within one class period to avoid disruption to the educational process.
3. The Search Committee, along with safety monitors, security guards and specific administrators will monitor all areas of the building to maintain clear hallways and ensure that all students are in a supervised/secured area.
4. **ALL TEACHING STAFF** will do the following to assist in commencing a canine search:
  - Remain outside their classroom until students arrive and the halls are clear.
  - Take attendance once the search is initiated and the search area(s) is secured.
  - Maintain order in the classrooms during the search and prevent students from leaving the secured classrooms until the search has been completed.
5. **ALL NON-TEACHING STAFF** will monitor the hallways and escort visitors to the appropriate site to sign in and attend to their business.
6. **ALL BUILDING LEVEL SEARCH COMMITTEE MEMBERS** including all police officers/handlers and their canines will report to a designated entrance for staging and to receive final instructions. Each search team will consist of a police officer/handler, a school administrator and a canine. Each search team will be responsible for searching a specific area of the school grounds.
7. If a canine alert, indicating the scent of an illegal substance on school grounds, a school administrator will conduct a search for contraband.
8. If contraband is found, the parents of the student believed to be in possession of the contraband will be contacted and all District 207 policies and procedures related to an alleged violation of the illegal substances policy would be followed. If contraband is not found, the parents will be informed of the actions that occurred during the search and subsequent alert.
9. Once the canine search has been completed, the Principal will announce the “all clear” signal and the bell system will resume as regularly scheduled.

(Approved: July 10, 2006)

## **Electronic Surveillance**

The passive use of electronic surveillance is primarily for the purpose of assisting in maintaining a safe and orderly educational environment for students and staff and the protection of school property. All persons present on District 207 property are subject to video surveillance.

### **Video Surveillance Notification**

Notice of surveillance will be posted on those school building exterior doors in the vicinity of the area under surveillance. All persons present on District 207 property are subject to video surveillance.

### **Use of Video Surveillance Equipment**

Video surveillance may be used to monitor the behavior and conduct of any person present on District property at any time to promote a safe school environment and protection of District property.

The use of surveillance equipment does not replace the authority and responsibility of District employees for assisting in the maintenance of a safe and secure educational environment

Surveillance equipment will be used to monitor campus activity and such recordings may be used as evidence in student disciplinary investigations, due process hearings, criminal or civil cases, or otherwise to enforce Board policy or the law.

Appropriate disciplinary action may be taken for misconduct that is captured via a video surveillance recording up to and including suspension and expulsion for students and suspension without pay and dismissal for employees.

All images of students recorded by the surveillance equipment are subject to the confidentiality accorded student records under applicable laws, Board policy, and administrative regulations.

### **Prohibited Conduct**

All persons are prohibited from tampering with or causing damage to the video surveillance cameras, recording equipment or recordings. Persons who violate this regulation shall receive a consequence in accordance with the *District 207 Discipline Procedures*, or other District policies that may include any or all of the following: arrest, suspension or expulsion and may be required to make restitution for any property damage.

## Glossary of Terms

**Assault**--A threat to do physical harm or constrain a person or do damage to a person or property.

**Battery**--Any physical harm or constraint to a person or damage to property.

**Bullying** --The term "bullying" encompasses behaviors including, but not limited to, any aggressive or negative gesture, or written, verbal, or physical act that places another student in reasonable fear of harm to his or her person or property, or that has the effect of insulting or demeaning any student in such a way as to disrupt or interfere with the school's educational mission, or the education of any student. Bullying most often will occur when a student asserts physical or psychological power over, or is cruel to, another student perceived to be weaker. Such behavior may include but is not limited to: pushing, hitting, threatening, name-calling or other physical or verbal conduct of a belittling or browbeating nature.

**Chronic**--Frequent recurrence.

**Detention**--A period of extra attendance time which usually is served before school, after the student's school day, or after school. A teacher or an Assistant Principal may assign the detention.

**Disobedience**--Refusing or neglecting to obey school rules and regulations or directives and directions from staff members.

**Drug/Alcohol Abuse Intervention Program**--A drug/alcohol abuse intervention program of counseling with student and student's parent(s) or legal guardian that may be used in combination with a 5-day out-of-school suspension. Failure to enroll in, participate in, or successfully complete the intervention program will result in a 10-day out-of-school suspension. This program may be used as an alternative only once during the student's high school years. A student's parent or legal guardian may voluntarily enroll their child in a school approved drug/alcohol intervention program. Payment of costs associated with any chosen intervention program will be the responsibility of the parent(s) or legal guardian.

**Executive Committee**--A committee at East, South, and West chaired by the building principal and consists of the associate principals and the assistant principals. One of its functions is to determine consequences for serious violations of school rules.

**Expulsion**--Action by the Board of Education to remove a student from school and all school related activities for a period not to exceed two calendar years.

**Extortion**--By using force, threats or other intimidating behavior, a student attempts to take money, food, or other items from another or cause the student to take action or avoid action against the student's will.

**Extracurricular Activities**--School-related activities outside the classroom including, but not limited to, athletics, clubs, and dances.

**Forgery**—Includes (1) altering school forms or (2) using a false signature on any school form or document submitted to the school, or (3) misrepresenting identity or providing other false information by telephone, facsimile, or other electronic means.

**Gang**--Any ongoing organization, association or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, which may have an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or have engaged in a pattern of criminal gang activity or activity relating to the violation of school rules.

**Harassing**--Tormenting another person by repeated or severe threats or actions.

**Hazing**--Initiating or disciplining fellow students by means of horseplay, practical jokes, or tricks; to harass by banter, ridicule, or criticism; to play abusive and/or humiliating tricks.

**Illegal Substance**--The term "illegal substance" includes:

- all alcoholic liquor (including those substances as defined in 235 ILCS 5/1-3.05),
- all controlled substances (including those substances as defined in 720 ILCS 570/100-603) except when prescribed for the student by a licensed physician,
- cannabis (including those substances as defined in 720 ILCS 550/1-19),

- any "look-alike" substance (including those substances as defined in 720 ILCS 570/102),
- any drug paraphernalia such as but not limited to pipes, one- hitters, rolling papers etc., and other drug paraphernalia (including those substances as defined in 720 ILCS 600/2), or any device which contains residue of an illegal substance,
- any anabolic steroid (including those substances as defined in 720 ILCS 570/102), and
- tobacco (including those substances as noted in 105 ILCS 5/10-20.5b and defined in 105 ILCS 5/34-18.11).
- any substance used to achieve an altered mental state or a "high".

**Insubordination**--Disobedience to constituted authority; refusal to obey a directive from a teacher or staff member; unwillingness to respect authority.

**Lead Teacher**--A department member designated by the building principal to assume certain duties in the absence of the department chair.

**Look-alike**--any substance or item which is not, but reasonably appears to be, or is represented to be, the real substance or item. Examples include:

- a toy gun which is very difficult to distinguish, except upon close examination, from an actual gun,
- a green leafy plant material which is not, but is claimed, believed or intended to appear to be marijuana,
- a white powdered substance which is not, but is claimed, believed or intended to appear to be a toxic chemical or biological agent.

**Misconduct**--Violation of rules; wrongdoing or improper behavior; a transgression of an established and definite rule.

**Off-limits Areas**--Areas at or within each building where students are not permitted at any time. Such areas may include but are not limited to: boiler rooms, electrical vaults, storage areas, restrooms/locker rooms designated for the opposite gender, faculty parking areas, cafeteria preparation areas, etc.

**Plagiarism**--To use the words or ideas of another person as if they were your own words or ideas. To steal and pass off (the ideas or words of another) as one's own. The use of (another's production) without crediting the source. To commit literary theft or to present as new and original ideas or product derived from an existing source.

**Possession**--Any knowledge of, and any control over, an item. Control includes, but is not limited to, having access to an item in a school locker, personal effects, a vehicle, or other place where the item is located. It is not necessary that a student intend to control the item. A student may acquire knowledge of an item visually, by being told about the item, or through other sensory perception. A student's knowledge will be determined based on the surrounding circumstances, not just the student's statements. For example, "forgetting" that an item is in one's locker, personal effects, or vehicle may not constitute lack of knowledge. Also, for example, coming onto school grounds or to a school-sponsored event in a vehicle which the student knows contains an item may constitute possession of that item, even if the vehicle or the item is not the student's. This provision on possession applies to any policy or rule which regulates or prohibits possession of any item, such as weapons or drug paraphernalia, and such substances as tobacco, alcohol, drugs and look-alikes of such items or substances.

**Probation**--A period of time when a student's behavior is closely monitored and evaluated by the teacher, counselor, and administration.

**Profanity and Obscenity**--Irreverence or contempt; to engage in wrong or vulgar speech or actions; repulsive.

**Reassignment Area**--A supervised room for students who have been dismissed from the regular classroom or assigned elsewhere for disciplinary reasons. Students may have the option of serving a Saturday REA in lieu of a weekday reassignment.

**Review Board**--A committee at East, South, and West chaired by the Associate Principal for Student and Family Services which determines consequences for serious violations of school rules during extracurricular activities. The committee includes the coach or sponsor who directly supervises the student in the activity affected and the department chair or athletic director responsible for the activity affected. The head coach or sponsor of the activity affected may be asked to serve on the committee at the option of the Review Board Chair.

**Stealing**--To take or knowingly possess the property of another without permission.

**Suspension**--Temporary removal of a student from school and all school activities for up to ten school days depending on the seriousness of the student's misbehavior. The assistant principals, associate principals, principals, and the Superintendent may suspend. A student who is suspended shall not be on campus or at any school district activity on weekend and/or holidays while on suspension.

**Tardy**--Being late to class or school.

**Terrorist-type Activities**--Any act, threat, hoax or prank of a terrorist nature, especially involving weapons, explosives, biological agents, or dangerous materials or look-alikes of any such items.

**Unassigned Time**--School time for which the student earns no credit such as lunch periods or study period.

**Vandalism**--Willful or malicious destruction or defacement of public or private property.

**Weapons**--Weapons, guns, knives, "look-alikes" or any device attempted to be used to cause bodily harm, (including, but not limited to locks, pens, pencils, bats, etc.) and any other device defined by law as a weapon.

## **Section III**

### **EXTRACURRICULAR CODE OF CONDUCT**

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207  
MAINE EAST HIGH SCHOOL  
MAINE SOUTH HIGH SCHOOL  
MAINE WEST HIGH SCHOOL  
FROST ACADEMY

#### **PHILOSOPHY**

Maine Township High School District 207 offers a variety of extracurricular programs to provide additional opportunities to students. Participation in these activities is highly encouraged but remains a privilege. Students choosing to participate in these activities accept the responsibility of representing their school both in the community and at school. These extended responsibilities include holding students who choose to participate to a higher standard of conduct as a condition of participation. The goals of an extracurricular program are to offer students direction in developing healthy living habits, discipline, leadership, teamwork, citizenship skills and respect for structure, rules and responsibilities. Individual initiative, character and teamwork can only be developed when there is team cooperation with established procedures. We believe this Code will help make participation in our extracurricular program a strong and enduring learning experience. District 207 staff remains committed to developing the whole person.

#### **PURPOSE**

All students involved in extracurricular activities shall comply with these rules and regulations and conduct themselves in a manner that will bring credit and honor to themselves, their schools and their communities. The Code defines the specific rules for student participation in extracurricular activities and guidelines and procedures to be followed for violations, which may also be applied to student behaviors as defined in Section II of the District 207 Discipline Procedures.

#### **PROHIBITED CONDUCT**

Prohibited conduct is any possession, delivery or use of a prohibited substance or look-alikes and any criminal activity, including involvement with gang-related activities and/or secret organizations.

#### **DEFINITION OF TERMS**

##### **Prohibited substances are:**

- All alcohol, regardless of vessel of travel.
- Tobacco, vaping
- All “controlled substances” such as Cannabis, Ecstasy and all “controlled substances” as defined in Illinois law (see 20ILCS 570/102, Section 102(f)) except when prescribed for a student by a licensed physician.
- Any drug paraphernalia, as defined in Illinois law (see for example 720 ILCS 600/2 Sec. 2(d)) such as but not limited to pipes, one-hitters, rolling papers or any device or item that contains residue of an illegal substance.
- Any anabolic steroid.
- Any substance used to achieve an altered mental state or “high” or artificially boost performance.

**Use:** any student who has consumed or used any amount of tobacco, vaping, a controlled substance, marijuana, alcohol or intoxicants will be considered under the influence.

**Possession:** any student having knowledge of, and any control over, an item. Control includes, but is not limited to, having access to an item in a school locker, personal effects, a vehicle, or other place where the item is located. It is not necessary that a student intended to control the item. A student may acquire knowledge of an item visually, by being told about the item, or through other sensory perception. A student’s knowledge will be determined based on the surrounding circumstances, not just the student’s statements. For example, “forgetting” that an item is in one’s locker, personal effects or vehicle does not constitute a

lack of knowledge. A student also acquires knowledge when that student attends a party or event at which minors are in possession of or consuming a prohibited substance. A student who is in attendance at a party where minors are in possession of or consuming a prohibited substance is considered to be in possession of that substance.

**Delivery:** a transfer, or attempted transfer, of possession or control to another person whether or not the substance or item is in that person's immediate presence. Delivery includes, but it not limited to any gift, exchange, sale or other transfer with or without payment or other consideration.

**Look-alike:** any substance or item which is not, but reasonably appears to be, or is represented to be a Prohibited Substance. Examples include, but are not limited to (a) a green leafy plant material, which is not, but is claimed, believed or intended to appear to be marijuana; and (b) a white powdered substance which is not, but is claimed, believed or intended to appear to be a toxic chemical or biological agent.

**Extracurricular Activities:** include all activities sponsored or approved by District 207 or any of its schools other than academic classes, such as but not limited to athletics, band, plays, choral groups and clubs.

**Criminal Activity:** any activity that would constitute a violation of any state or federal criminal law, other than minor traffic offenses. However, proof beyond a reasonable doubt is not required.

**Gang and/or Secret Organization Affiliation:** any ongoing organization, association or group of three (3) or more persons whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, that may have an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or have engaged in a pattern of criminal activity or activity relating to the violation of school rules.

**Review Board:** The Associate Principal for Student Experience in addition to the Athletic Director or Fine Arts Chairperson as well as a guidance counselor, coach, club/activities sponsor, social worker, Assistant Principal or other school personnel that are appropriate as determined solely by the Principal shall constitute the school Review Board.

## **APPLICATION OF CODE**

This Code of Conduct is in effect 24 hours a day, every day of the calendar year. It applies to incidents of Prohibited Conduct on or off school property, whether in season or not, and whether school is in session or not. Violations of the code accumulate throughout a student's high school career.

Violations of the Code are limited to incidents of Prohibited Conduct verified by District 207 staff or law enforcement agencies or by an admission of guilt. Direct reports from law enforcement agencies of Prohibited Conduct will be investigated. Arrest for criminal activity or reasonable evidence of criminal activity, may result in imposition of consequences under this Code. Anonymous or secondhand reports of possible Prohibited Conduct will not be investigated absent substantive confirming information. A Code violation is verified if, by the information available, it appears more likely than not a Code violation has occurred.

The consequences of Prohibited Conduct in violation of this Code are separate from and in addition to those assigned for violating school rules, school district policies and the law. This Code in no way limits the authority of the administration, coaches, club sponsors or the Board of Education to impose other or additional consequences in accord with school rules and district policies.

Any student who represents himself/herself to District 207 staff, as having a substance abuse problem will have full practice and participation privileges as long as the following conditions are deemed satisfied by the District 207 administration:

1. admission of the abuse is not initiated by the student as a means of escaping disciplinary action;
2. the student and/or parents(s) receive counseling;
3. the student and/or parent(s) provide proof of their successful completion of such counseling; and
4. the student does not violate any of the Code rules after he/she admits to abuse.

## **PROCEDURES**

The following procedure will take place in enforcing the Extracurricular Code:

1. Reasonably credible reports of violations of this Code will be investigated by the Principal or designee at the school at which the student is enrolled. The investigation will include an interview of the student and parental notification.
2. After completion of the investigation, the Principal will consult with the Executive Committee for a determination as to whether a violation of the Code has occurred.
3. At the direction of the Principal after the Executive Committee's determination, the Associate Principal for Student and Family Services will schedule a Review Board hearing within three (3) school days of the completion of the investigation of the misconduct. Parents or guardians, student and other appropriate school staff will be invited to participate in the hearing. (South has different practice)
4. The Review Board will consider all the relevant information, including the student's cooperation, and apply consequences appropriate to the circumstances, including prohibiting the student's participation in practices and rehearsals.
5. If new information becomes available, parents may request a second Review Board hearing from the Associate Principal of Student and Family Services..
6. The student or his/her parent or guardian may request a review of the Review Board's decision by the Principal. This request must be made in writing to the Principal within five (5) business days of the receipt of the Review Board's decision and must articulate the reason(s) that a review should be granted.
7. The Principal will determine if the consequences should be upheld, reversed or modified. An appeal of the Principal's decision must be filed with the Superintendent within five (5) business days of the delivery or attempted delivery of the Principal's decision.

## **CONSEQUENCES**

A principle purpose of this code is to deter Prohibited Conduct; accordingly, the Associate Principal for Student and Family Services, the Review Board, the Principal, the administrative staff and others involved in effecting this code shall do so in a manner which takes into consideration the rehabilitation of students who have engaged in Prohibited Conduct. Among other steps, consequences may be deferred or abated for students who: 1.) Enroll in a school-approved intervention program; 2.) Commit to perform community service, such as speaking to student groups about their experience, or other services approved by the Review Board; and 3.) Otherwise redress their conduct and undertake steps to avoid future Prohibited Conduct.



Subject to the foregoing, students who are found to have violated this code of conduct will be suspended from participation in extracurricular activities in accordance with the guidelines set forth below. The Associate Principal of Student and Family Services and the Principal upon review shall have the discretion to determine the severity of the consequences, based on the circumstances surrounding the misconduct. A student not involved in extracurricular activities at the time of the violation will be assigned a consequence beginning upon his/her next involvement in an extracurricular activity.

Any assigned consequences for the Code violation are in effect during any request for a review. A student suspended from school shall be ineligible to attend or participate in any extracurricular activities during the period of suspension unless the Associate Principal of Student and Family Services determines otherwise.

### **PENALTIES FOR PROHIBITED CONDUCT**

1<sup>st</sup> Offense: The student will be suspended from participation in the extracurricular activity. The Review Board shall have discretion to determine the date(s), duration, and nature of all suspensions. Generally, the student may be prohibited from participating in up to 40% of the extracurricular activity. If the current extracurricular activity ends before the suspension is completed, the suspension will be completed or served in the first extracurricular activity in which the student next participates. The student may choose to participate in a District 207 approved intervention program, for example substance abuse, to reduce the suspension to half the assigned consequence. Failure to successfully complete the program will result in the student serving the full and original consequence.

2<sup>nd</sup> Offense: A second violation of the code will result in suspension from all extracurricular activities for up to one calendar year from the date of the Review Board's decision.

3<sup>rd</sup> Offense: The student may be excluded from all extracurricular activities for the remainder of his/her high school career in Maine Township District 207.

An account including investigation, details and findings for a student's 2<sup>nd</sup> or 3<sup>rd</sup> offense under this Code, along with a description of the consequences imposed, shall be provided to the Board of Education by the Review Board.

### **ACTIVITIES COVERED BY THE EXTRACURRICULAR CODE OF CONDUCT**

All participants in school-related sports, student productions, student activities and qualifying clubs and student organizations are covered by this Code.

## LETTER REGARDING UNDERAGE DRINKING

Dear Parent(s)/Guardian(s):

A child's wellbeing in and out of school is important to the schools and district. One area of concern for parents/guardians and educators across the country is underage drinking. Alcohol use can cause destructive behavior that has long-lasting consequences for a child's health, behavior and school performance regardless of when and where consumption takes place. It can also lead to increases in risky behavior.

According to national statistics, in cases of alcohol-involved drivers, the rate of fatal crashes for drivers between 16 and 20 years old is more than twice that for drivers older than 20. Studies have shown that regular alcohol consumption by minors also corresponds to increased rates of suicide, sexual assault, high-risk sex, fighting, crime and alcohol dependence. No one fully understands the lifetime consequences of alcohol consumption on the developing brain, but studies have shown weakened memory, and worsening of school performance due to increased truancy and learning impairments.

It is illegal for any person under 21 years of age to acquire, possess, or consume alcoholic beverages. Board policies prohibit alcohol use by students. Board policies also prohibit children from (a) alcohol use, possession, distribution, purchase, or sale at school or school functions, and (b) attending school or school functions under the influence of alcohol. In addition, there are many state laws that carry heavy penalties for both students and parents around the use of alcohol.

- State law indicates that any person under the age of 21 who has consumed alcohol and operated or been in actual physical control of a motor vehicle may be requested to submit to tests to determine alcohol content. If that person refuses the test or has an alcohol concentration greater than .00, his or her driver's license will be suspended for 3 months to one year (625 ILCS 5/11-501.1(c)). Consumption of alcohol by a minor is a Class C misdemeanor. Minors convicted of alcohol possession in a public space face up to six months in jail and a \$500 fine, plus court costs and court-ordered evaluations and counseling. If a person under the age of 21 pleads guilty to, or is found guilty of, consuming alcohol while under the age of 21, he or she will lose his or her driving privileges for at least 3 months, even if the person was not driving, and even if he or she gets court supervision (a non-conviction sentence) (235 ILCS 5/10-1(e) and 625 ILCS 5/6-206(a)(43)).
- Conviction for using a fake ID to obtain alcohol is a Class A misdemeanor. Punishment carries a fine of not less than \$500 and requires at least 25 hours of community service. It may also affect driving privileges. If possible, any community service must be performed for an alcohol abuse prevention program (235 ILCS 5/6-16(a)(i) and 625 ILCS 5/6-206(a)).
- Any parent/guardian or other adult who furnishes alcohol to a minor, or who allows his or her residence to be used for the unlawful possession or consumption of alcohol by minors, may be charged with a Class A misdemeanor punishable by a fine and/or jail for up to 1 year. Where a violation directly or indirectly results in great bodily harm or death to any person, the crime is a class 4 felony, punishable by 1 to 3 years in prison and up to a \$25,000 fine (235 ILCS 5/6-16(a-1)).
- Any parent/guardian or other adult who provides alcohol (such as at a home party) may be liable in a civil action for monetary damages totaling up to \$100,000. The action may

be sought by someone who suffers personal injury, loss of support, or property loss through the actions of an intoxicated minor whose intoxication resulted from a parent/guardian or another adult giving the minor alcohol (235 ILCS 5/6-21).

- Driving while under the influence of alcohol is a Class A misdemeanor punishable by fine and/or jail for up to one year. By driving a motor vehicle anywhere in Illinois, a person gives implied consent to a test to determine the alcoholic/drug content of his/her blood. If a person refuses to submit to the test, his/her license will automatically be suspended (625 ILCS 5/11-501).
- It is unlawful for any person to transport, carry, possess, or have any alcoholic liquor within the passenger area of any motor vehicle except in the original container and with the seal unbroken (625 ILCS 5/11-502).

In conclusion, the District encourages all parents and students to discuss alcohol use and the consequences in order to prevent underage drinking by our students. Studies have shown that parents have the most influence on students with relation to not drinking alcohol. The schools and district are a partner in this effort and supports efforts to prevent underage drinking. For more information on underage drinking and how to talk to your child about it, please see the following links:

- [pubs.niaaa.nih.gov/publications/MakeADiff\\_HTML/makediff.htm](https://pubs.niaaa.nih.gov/publications/MakeADiff_HTML/makediff.htm)
- [www.centurycouncil.org/underage-drinking/parents](http://www.centurycouncil.org/underage-drinking/parents)
- [www.samhsa.gov/underagedrinking/](http://www.samhsa.gov/underagedrinking/)

Sincerely,

Dr. Ken Wallace  
Superintendent

## **LETTER REGARDING STUDENT SAFETY**

Dear Parent(s)/Guardian(s):

Student safety is the district's top priority. The district has developed a Comprehensive Safety and Security Plan. In addition to physical safety, the district is concerned with students' emotional well-being and will help students cope with an emergency or disaster and its aftermath. The following outlines our emergency and disaster response plans.

### **School Emergency Operations Plan (EOP)**

The District has plans for all four phases of emergency and disaster management:

1. Prevention – the capabilities needed to avoid, deter, or stop an incident.
2. Preparation – the capabilities needed to: (a) protect students, teachers, staff, visitors, networks and property against threats or hazards, and (b) mitigate the likelihood of an incident or to reduce the impact of one.
3. Response – the capabilities needed to stabilize an incident, save lives, establish a safe and secure environment, and facilitate the transition to recovery.
4. Recovery – the capabilities needed to restore the learning environment.

These phases are covered in each school Emergency Operations Plan. In addition, the District has a District Safety Coordinator and each school has a Safety Team. State law requires the District to annually review its plans.

### **Communications to Stakeholders**

The District monitors the Homeland Security Office and other emergency preparedness resources. The District will share emergency information via its website, email, phone and/or the media.

### **Emergency Responses**

Emergency responses will depend on the circumstances and may include evacuation or lockdown depending upon the threat and available information. The school and district will make decisions that are in the best interest of students and staff. For evacuation purposes, each school has at least one off-campus site. In the event the school is evacuated, the school will attempt to notify parents as soon as possible at the home and/or emergency telephone numbers on file. It is important that you maintain updated contact information with the school. The pick up location and instructions will be provided in the event of an evacuation, including alternative methods to return your child home.

### **Cooperation and Assistance Request**

During any emergency or potential disaster and for the safety of all students and staff, we request that you follow the instructions of the District Director of Security, school principal and other school/district personnel. Those instructions will be widely disseminated.

Thank you for your support and cooperation.

Sincerely,

Dr. Ken Wallace  
Superintendent

## LETTER REGARDING SOCIAL MEDIA

Dear Parent(s)/Guardian(s):

Staying on top of social media trends is important for parents/guardians. The district wants you to be aware that the following social media apps have the potential to disrupt the school environment by becoming a platform for bullying, unlawful behaviors, and other dangers:

- Hyperlocal social media apps, e.g., YikYak, present safety and security concerns for students. Hyperlocal apps use GPS on cell phones to target groups in specific areas.
- Temporary social media apps, e.g., ask.fm, Snapchat, Burn Note, Whisper, and Secret, often present a false belief of anonymity. Temporary apps allow people to send messages and images that self-delete after a set window of time.

Students need to understand that their online choices are important. Content never truly goes away and no one online is anonymous. Law enforcement agencies have the ability to pinpoint users and content creators, and they do investigate crimes involving the internet and social media app usage.

The district encourages you to review the resources below and talk with your children. The district and schools serve as a partner to help children understand how their digital footprints affect their and others' futures. As you discuss this topic with your child, please remind him or her how to report his or her concerns:

1. Tell your child to take a screenshot when appropriate or does not include illegal content such as child pornography or video (when screen shot not possible), of the content and show you or another trusted adult. Always encourage open conversations about what is happening online. When age-appropriate, discuss that possession and forwarding of sexted images violates federal and state child pornography laws.
2. Use the reporting mechanisms within the social media apps.
3. When a situation begins to disrupt your child's education, report it to your child's school.

### Resources about Social Media Apps and Protecting Your Child Online

[www.common sense media.org](http://www.common sense media.org) - this site discusses apps, movies, and more by just typing in the app you want to learn more about through summary information.

<https://www.stopbullying.gov/cyberbullying/digital-awareness-for-parents/index.html> - this site share information about preventing cyberbullying and what to do if your child is a victim of cyberbullying.

<https://www.justice.gov/criminal-ceos/children-internet-safety> - this site provides information about internet safety.

Sincerely,

Dr. Ken Wallace  
Superintendent

## LETTER REGARDING SEXTING

Dear Parent(s)/Guardian(s):

Many parents are unfamiliar with sexting. It is generally defined as sending, sharing, viewing, receiving or possessing indecent visual depictions of oneself or another person using a cell phone. A student will be disciplined for sexting at school.

Discussing sexting and its legal and social consequences with your children may prevent and reduce incidences of it at school and elsewhere. A recent survey revealed that about 20 percent of teen boys and girls have sent sext messages. It can cause enormous emotional pain for the students involved and often results in legal implications. The following talking points from the American Academy of Pediatrics may help start the discussion between parents and students.

- Introduce the issue as soon as a child is old enough to have a cell phone. Even if the issue hasn't directly impacted your school building's community, ask "have you heard of sexting?" "Tell me what you think it is." Learn what your child's understanding is and add an age appropriate explanation. For more information about starting age appropriate discussions, see these websites:  
<https://www.healthychildren.org/English/family-life/Media/Pages/The-New-Problem-of-Sexting.aspx>  
[www.education.com/magazine/article/child-sexting-parents](http://www.education.com/magazine/article/child-sexting-parents)
- Make sure students understand that the district's student discipline policy prohibits sexting at school, and that it is further punishable in Illinois through the Juvenile Court Act and The Criminal Code of 2012.
- Collect cell phones at gatherings of tweens and teens. Experts have noted that peer pressure can play a major role in sexting, with attendance at parties being a major contributing factor.
- Monitor the media for stories about sexting that illustrate the consequences for both senders and receivers of these images. Ask "Have you seen this story?" "What did you think about it?" "What would you do if you were this child?"
- Rehearse ways your child can respond if asked to participate in sexting.

Sincerely,

Dr. Ken Wallace  
Superintendent