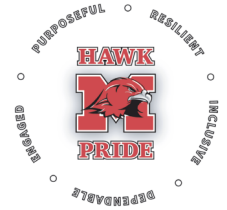


PASS/No Grade PETITION
(Pass/NG procedures on reverse side)



PLEASE PRINT

Name: _____ **ID#** _____ **Counselor:** _____

Course Name: _____ **Instructor:** _____ **Period** _____

This course is in addition to my other four units of credit.

1. I understand that a course cannot be taken for a pass/NG grade:
 - a. When it is for accelerated credit or dual credit.
 - b. When it is required for graduation.

2. I further understand that if any course is dropped resulting in my taking less than five (5) courses, this petition automatically becomes void and I will receive a letter grade for this course.

3. Eligible students enrolled in a full year course who petition to complete the course on a pass/NG basis for the first semester WILL AUTOMATICALLY remain on a pass/NG status in the course for the second semester. Semester courses must be petitioned on a semester by semester basis. STUDENTS WHO DESIRE TO RETURN TO A REGULAR GRADING STATUS SECOND SEMESTER MUST NOTIFY THEIR COUNSELOR AND TEACHER OF THE RESPECTIVE COURSE.

Student Signature

Approval of Parent (signature)

Approval of Counselor

Please return the completed form to your counselor's office not later than 3:30pm on:
Wednesday, May 4, 2022.

(DO NOT WRITE BELOW THIS LINE)

Date completed petition returned to counselor: _____

FOR OFFICE USE ONLY Copy to:

Class Instructor: _____

Counselor's Copy _____

Department Chairperson: _____

Original to Scheduling: _____

Pass/NG Procedures

The pass/NG policy was developed to give students opportunities for learning without the pressure of grades. Passing grades received under the pass/no grade system are designated on grade reports and official transcripts as Passing (PA). “No Grade” grades received under the pass/NG system are designated on grade reports and official transcripts as an “NG”. A No Grade (NG) grade will not be computed in a student’s grade point average. Students may take any one-half credit or one credit course during the regular school year, as well as summer school, pass/NG according to the following guidelines:

- Students may petition to take courses pass/NG only if they are registered for more than four full credit courses. If a student who is taking a fifth course pass/NG decides to drop a course that is being taken for a letter grade, the pass/NG course must be taken for a letter grade.
- Students must meet all prerequisites for admission to any class they wish to take pass/NG. Accelerated classes may not be taken pass/NG.
- Courses required for graduation may not be taken pass/NG except for courses taken to complete the two-year graduation requirement in applied arts and technology, fine arts, or foreign language.

The **deadline** to submit a pass/NG petition for 1st semester is 3:30 pm on Wednesday, **December 1, 2021**.

The **deadline** to submit a pass/NG petition for 2nd semester is 3:30 pm on Wednesday, **May 4, 2022**.